

A meeting of the Board of Directors of the Municipal Authority of the Borough of Portage was held on Thursday, October 2, 2014, at 7:00 p.m., in the Conference Room at 606 Cambria Street.

Those in attendance were:

Ray Bowman, Chairman
Tom Hodgkinson
Steve Koval
Jerome Yetsko

Also present were: Ron Cadwallader, Jr., Superintendent; Michael Barton, Forester; Joe Beyer, The EADS Group; Amanda Petrunak, Mainline Newspapers.

I. CALL TO ORDER

Mr. Bowman, Chairman, called the meeting to order at 7:00 p.m., which was followed by the Pledge of Allegiance and Roll Call.

II. RECOGNITION OF GUESTS

Mr. Bowman recognized Amanda Petrunak, Mainline Newspapers.

III. CORRESPONDENCE

Mr. Bowman noted that the following correspondence was received:

- Annual meeting of REA Energy – meeting was held on September 30.
- Announcement of PMAA Stormwater Workshop for Authorities and Local Governments (it was noted that this workshop is geared more toward local government).

IV. APPROVAL OF MINUTES

ON MOTION OF MR. KOVAL, SECONDED BY MR. HODGKINSON, THE BOARD UNANIMOUSLY AGREED TO DISPENSE WITH THE READING OF THE SEPTEMBER 4, 2014 MINUTES BEING THAT THEY WERE DISTRIBUTED IN WRITTEN FORM AND UNANIMOUSLY ACCEPTED THE MINUTES AS PRESENTED. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. BOWMAN, MR. HODGKINSON, MR. KOVAL, AND MR. YETSKO.

V. AGENT'S EXPENDITURES

No Agent's expenditures to be presented.

VI. INVOICES

Aflac	\$	226.22
Blue Earth Labs, LLC		1,952.43
Cambria Mailing Services, Inc.		76.30
Capital Region Benefits, Inc.		84.71
CMPA		1,000.00
Ebensburg Office Supply		60.13
Environmental Service Labs		144.00
FWF Insurance Agency, Inc		1,860.00
GAP, Inc		2,640.00

Helsel Excavating	976.44
L/B Water Service	599.05
Laurel Sand & Stone	314.62
Link Computer Corp	433.12
Mary L Elchin	144.00
New Enterprise Stone & Lime Co	1,137.84
Paul Maul Electric	115.00
Peoples Natural Gas	35.28
Portage Auto Parts	6.69
Portage Service Center	923.00
Ray's Lawnmower	192.61
Ray Oil & Gas	465.88
Raymond Bowman	50.00
RDM – Johnstown LLC	272.00
Ronald Cadwallader, Jr	20.00
Sharon Squillario	50.00
Stager's Store	353.83
Stephen Koval	50.00
Stevens Company, Inc	153.74
Thomas Hodgkinson	50.00
Thomas Kunko	50.00
Verizon Wireless	176.86
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	\$ 14,613.75

Paid Bills

Chad Gageby	\$ 100.00
Comcast	239.79
John P Parsons	20.00
PA One Call Systems	42.51
Penelec	1,711.51
Peoples Natural Gas	17.37
Pro Disposals	142.00
Rea Energy Co.	1,063.57
Joanne Kistic	1,000.00
Angela Ross	100.00
Floyd Rousell III	100.00
Sheetz Fleet Service	62.45
Verizon	349.84
Mark Bier, Sr	100.00
1 st Summit Bank	391.34
Health America	4,144.41
Joseph Tutsock	50.00
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	\$ 9,634.79

ON MOTION OF MR. HODGKINSON, SECONDED BY MR. KOVAL, THE BOARD UNANIMOUSLY AGREED TO ACCEPT AND PAY INVOICES IN THE AMOUNT OF \$33,653.45 (REGULAR BILLS, \$14,613.75; PAID BILLS, \$9,634.79; PennVEST, \$3,896.36 AND \$5,508.55). BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. BOWMAN, MR. HODGKINSON, MR. KOVAL, AND MR. YETSKO.

Mr. Koval questioned when the first loan payment will be made, to which Mr. Bowman replied that the first payment will be made in December 2014. In the Treasurer's Report, it shows an \$11,000 monthly deduction going into the account.

VII. TREASURER'S REPORT

ON MOTION OF MR. KOVAL, SECONDED BY MR. HODGKINSON, THE BOARD UNANIMOUSLY AGREED TO DISPENSE WITH THE READING OF THE SEPTEMBER 2014 TREASURER'S REPORT AS IT WAS PREVIOUSLY DISTRIBUTED IN WRITTEN FORM AND UNANIMOUSLY ACCEPTED THE REPORT WITH A BALANCE OF: BEGINNING CASH, \$1,567,463.36; CASH IN, \$211,600.94; CASH OUT, (\$185,490.31); ADJUSTMENT (INTEREST), \$20; ENDING CASH, \$1,593,593.99. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. BOWMAN, MR. HODGKINSON, MR. KOVAL, AND MR. YETSKO.

VIII. SUPERINTENDENT'S REPORT

Mr. Bowman noted that Mr. Cadwallader's report was distributed to the Board members prior to the meeting; and he asked the Board if there were any questions regarding the report.

As it relates to the Munster Road project as discussed at the last meeting, Mr. Cadwallader noted that he contacted DEP; and they do not have, at this time, any reason to consider looking at this project. He also contacted the Bureau of Mines; and they feel that there is nothing being affected in the Munster Road area as a result of the mining industry. For this reason, Mr. Cadwallader questioned the wishes of the Board relative to this matter; i.e., whether to proceed further with this project or table the project. Mr. Koval pointed out that, without funding for the project, the Board would need to table the project at this time. He noted that perhaps there may be funding available in the spring when the project could then be considered. Mr. Bowman commented that we could do something at a decent price but the distance we would have to go with a 2" line would be dead distance in that if we needed anything beyond that we would have to go back in and tear the 2" line out and put something back in. Mr. Koval pointed out that, if we are going to run a line, it has to be a 6", to which Mr. Cadwallader interjected that AWWA standards require a 6" line. Mr. Cadwallader stated that he would notify Mrs. Gressick that the Board will be tabling this project for the current time.

Mr. Cadwallader reported that the filter media test was done at the Benscreek plant. He provided a copy of the detailed report to the Board. Mr. Cadwallader noted that the test findings showed some mud balling that is occurring; and, basically, the filter media is becoming worn out. Therefore, Mr. Cadwallader stated, we are going to have to look at having the filter media replaced. Mr. Koval questioned the cost of the replacement, to which Mr. Cadwallader replied that when the filter media was replaced at the Martindale plant, the cost was approximately \$42,000. Mr. Cadwallader explained that both are the same size, but Martindale was broken down into smaller pie filters because of the elevation. Benscreek has one solid filter.

Mr. Cadwallader noted that what would be involved would be having GapVax come in. He explained that the plant would not be shut down during the replacement. There are two filters; and we would replace one filter, get it back to par, and then shut down the other filter. After replacement, we may have to backwash to get everything settled. Mr. Cadwallader indicated that he would get in touch with Tonka to obtain pricing for replacement of the filter media.

As it relates to the computer system at the Benscreek plant (Scada system), it is up and operating; however, it is not going to last. Mr. Cadwallader is awaiting quotes soon from Cambria Systems for replacement of the computer tower, hard drive, etc. for operation of the Scada system. He emphasized that the Scada system runs 24 hours a day, 365 days a year; and the chemicals floating through the air and the humidity at the plant does affect the computer system.

Mr. Cadwallader noted that a meeting with the employees has been scheduled for October 7 at 10:00 a.m. Mr. Yetzko questioned if the employees picked up the packets that were prepared, to which Mr. Cadwallader replied affirmatively, except for the employee that is currently off.

IX. ENGINEER'S REPORT

Mr. Beyer commented that a copy of the Engineer's Report was distributed to the Board prior to the meeting.

As it relates to the Martindale project, Mr. Beyer apprised the Board that he is awaiting some information from Lumadue relative to the project. Once the information is received, Contracts #1 and #3 can be closed out; and then a change order can be done for the Mountain Avenue project.

Mr. Beyer reported that, concerning the Mountain Avenue project, Mr. Beyer noted that he and Mr. Cadwallader met with the Borough; and instead of placing the pipe up the sidewalk, the Borough has requested that it be placed in the roadway.

Mr. Beyer informed the Board that the Authority did not receive any funding via the PA Small Water and Sewer grant application. He noted that he did not know if the Board still wanted to bid this project now or wait until spring. Mr. Koval stated that we have to address the concerns eventually. Mr. Koval questioned what the relative cost of the project is realizing it will change in the spring, to which Mr. Beyer replied that he had stated in the past that it would basically be approximately \$115,000 for construction; however, he would have to do a final estimate and the Authority would need to include the project in the upcoming budget. Mr. Hodgkinson questioned if we could submit the grant application again, to which Mr. Beyer replied that if a project becomes available, we can definitely resubmit the application, but at the current time there are no programs available. Mr. Bowman reminded the Board that the Board did commit to the residents that the project would be done; and Lumadue is going to be tied up with the Mountain Avenue project. Therefore, Mr. Bowman noted that he would think we should consider bidding it in the spring in order to obtain better pricing. Mr. Beyer also asked that the Board keep this project in mind during budget preparation. Mr. Cadwallader noted that all of the easements for this project have obtained and filed.

Mr. Beyer noted that Mr. Sewalk talked with the Board at the last meeting regarding scheduling a workshop to review the long-rang plan. He stated that Mr. Sewalk is in the process of scheduling a hearing regarding the Diehl matter.

Mr. Yetsko questioned the status of the Dulancey Drive intersection project, to which Mr. Beyer replied that all of the Authority's work for this project has been completed. Mrs. Ringler is in the process of finalizing the submittals for payment to the Authority for the work that has been completed. Mr. Cadwallader noted that the submittal requires a lot of information; i.e., what was salvaged, what was re-used, over and under reasons, etc. Mr. Yetsko questioned if we are going to have to dig up the pipe across the railroad tracks, to which Mr. Cadwallader replied that the packing is leaking but it should correct itself. Mr. Cadwallader did look at the area today.

X. SOLICITOR'S REPORT

In the absence of Attorney Barbin. Mr. Bowman noted that Attorney Barbin had submitted a copy of his report prior to the meeting.

Attorney Barbin stated in his report that he had prepared all of the easements for the Cemetery Road project. He also noted in the report that Mr. Sewalk had been appointed the hearing officer for the matter of the debarment of Diehl Construction and that a hearing date is in the process of being scheduled.

XI. FORESTER'S REPORT

Mr. Barton apprised the Board that Mr. Claar has requested an extension on the two sales that he purchased last year. One block was \$166.25; and the second block was \$993.96. Mr. Claar has

stated that he will pay the Authority \$1,000 for the extension. Mr. Barton commented that the request for the extension is due to the very wet weather we have been experiencing; and Mr. Claar wants to avoid any damages to the property. Mr. Hodgkinson questioned if Mr. Claar would pay \$1,000 for each block if an extension is granted, to which Mr. Barton replied affirmatively.

ON MOTION OF MR. HODGKINSON, SECONDED BY MR. KOVAL, THE BOARD UNANIMOUSLY GRANTED THE EXTENSION THROUGH SEPTEMBER 2015 ON THE TWO BLOCKS AS REQUESTED BY MR. CLaar, WITH REIMBURSEMENT OF \$1,000 PER BLOCK. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. BOWMAN, MR. HODGKINSON, MR. KOVAL, AND MR. YETSKO.

Mr. Barton apprised the Board that he has begun to mark the timber along County Line Road. This work should be completed before the next meeting. Mr. Barton noted that some of the trees in that area were damaged because of the heavy ice during last winter. He has talked with Mr. Claar; and Mr. Claar will be cutting those trees that Mr. Barton marks.

Mr. Barton reported that he went through and flagged the road system for the four-wheel run. He has talked with Shawn Helsel; and Mr. Helsel will be completing the work soon. Mr. Cadwallader questioned if there is anything that is going to hurt the Authority if we have a very wet fall. Mr. Barton replied that this may result in some mud in the creek. Mr. Barton noted that he will speak with Mr. Helsel and ask that he begin the work soon so we can prevent this happening. Mr. Cadwallader commented that we need to look out for the integrity of the water system. Mr. Cadwallader noted that Lilly will only be having one run this year; and over the next two years they will be phasing out their runs.

XII. UNFINISHED BUSINESS

- PA Small Water and Sewer Grant

Discussed earlier in the meeting. Mr. Bowman shared with the Board the letter that was received. The letter stated that the Commonwealth Financing Authority (CFA) thanked the Authority for its request for financial assistance through the PA Small Water and Sewer Program. Unfortunately, the CFA was unable to act favorably on the Authority's request. The letter indicated that there was \$30 million in requests and only \$3 million available. Mr. Bowman stated that a list was attached to the letter outlining the various projects that were allocated funding.

- Agreement from HealthAmerica

Mr. Bowman commented that the agreement from HealthAmerica has been received; however, we are going to postpone endorsing the agreement until the next meeting.

- PMRS MMO

Mr. Bowman reminded the Board that the PMRS MMO was discussed by the Board at the last meeting. He noted that it does require approval by the Board.

ON MOTION OF MR. KOVAL, SECONDED BY MR. HODGKINSON, THE BOARD UNANIMOUSLY APPROVED THE PMRS MMO AS PRESENTED. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. BOWMAN, MR. HODGKINSON, MR. KOVAL, AND MR. YETSKO.

- CDBG PROJECT

Discussed earlier in the meeting. Project ongoing.

- Employee Issues

Mr. Bowman informed the Board that a meeting with the employees was held on September 29. Other than some items that the employees would like to see included in the new budget, the only other issue related to the health insurance.

- Replacement of Unit #2

Mr. Cadwallader apprised the Board that the bids for 2015 vehicles have been received; and all bids received were based on the same specifications, whether it be Ford, Chevy or Dodge. Mr. Bowman shared the following bids that were received:

<u>Stuckey Ford*</u>	<u>McCall's Dodge*</u>	<u>Cover Chevrolet*</u>	<u>Stager's Chevrolet**</u>
V8 - \$26,916	V6, 8 speed - \$24,364	V6 - \$30,727	V8 - \$29,385
V6 - \$25,641	V8, 6 speed - \$23,774	V8 - \$31,721	V6 - \$28,455
	V8, 8 speed - \$25,779		(deduction of \$930 off of V8)

*Co-Stars pricing
 **Not Co-Stars qualified

Mr. Koval questioned Mr. Cadwallader, of the seven different prices received under the Co-Stars pricing, which would best fit the needs, to which Mr. Cadwallader replied that he has reviewed all of the bids received; and all of the specifications are the same, so any of the bids would be appropriate. Mr. Koval commented that the low bid would be the V6, 6 speed of \$23,774. Mr. Cadwallader noted that V8 is more of a common practice. Mr. Hodgkinson questioned how much was included in the budget for the purchase, to which Mr. Bowman replied that \$27,000 was budgeted.

As it relates to the current Unit #2, Mr. Hodgkinson commented that he does not feel we should place the unit out to bid. He does feel we should take the vehicle to the auction. Mr. Bowman noted that we would need to check with Attorney Barbin on this matter to ensure this would be the appropriate disposal of property. Mr. Hodgkinson commented that being that the Authority is a public entity, we may have to request bids on the purchase. Mr. Bowman stated that any public entity can take a trade-in. If the Authority was offered a fixed amount for a trade-in, whether the Authority thought it was above or below the value of the vehicle, the Authority may accept it. However, the idea of someone else taking the vehicle to the auction, Mr. Bowman is not sure if this is permissible or not and should be cleared through Attorney Barbin.

Discussion ensued relative to the different advantages of a V6 versus a V8. Mr. Bowman commented that he would be more comfortable with the V8 rather than the V6. Mr. Barton commented that there is a huge difference in speed between the V8 and V6 in that the V8 has much more power.

ON MOTION OF MR. HODGKINSON, SECONDED BY MR. KOVAL, THE BOARD UNANIMOUSLY APPROVED THE PURCHASE OF THE DODGE V8, 6 SPEED AT A COST OF \$23,774. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. BOWMAN, MR. HODGKINSON, MR. KOVAL, AND MR. YETSKO.

Mr. Hodgkinson commented that the Board can discuss the disposal of the current vehicle at a later date. Mr. Koval questioned when we might expect delivery of the truck, to which Mr. Cadwallader replied that he did not know; however, the inspection is due on the current vehicle in December. Mr. Bowman questioned what color the new vehicle will be, to which Mr. Cadwallader replied that it will be dark blue. Mr. Cadwallader questioned if the Board would want "Portage Water Authority" or just "PWA" on the truck, to which Mr. Koval replied that his personal preference would be Portage Water Authority and we should keep all of the vehicles the same. Mr. Koval noted that the current vehicle does have PWA. Mr. Cadwallader noted that he would go with what the Board desires and see the

school to prepare the lettering. Mr. Bowman commented that he would be fine with either wording, to which Mr. Hodgkinson agreed. The Board agreed that the lettering should be "Portage Water Authority."

XIII. NEW BUSINESS

- Tri-State Hydro Services, LLC

Mr. Bowman reported that a proposal was received from Tri-State Hydro Services, LLC for dewatering of the sludge pond; and this company actually presses the sludge as well. The proposal received, however, was only for dewatering of the holding ponds at both Martindale and Benscreek. Mr. Cadwallader explained that the water will be pulled out and the sludge pressed, resulting in a block of sludge. Mr. Koval questioned if the block of sludge will then be hauled away, to which Mr. Bowman replied that we have a permit under beneficial use to haul the sludge away once it is dried. Mr. Yetzko questioned what will be done with the water, to which Mr. Cadwallader replied that it will be put back in the pond. On the beneficial use one, Mr. Cadwallader commented, the water will go back into the lagoon itself. Mr. Cadwallader explained that what Tri-State will do is press the sludge blocks and take it to a landfill, but the Authority would be responsible for tipping fees and the costs for testing to take it to the landfill. Mr. Koval questioned if the Authority can just do something with the sludge blocks itself, to which Mr. Bowman replied affirmatively. Mr. Cadwallader indicated that if you put the sludge back into the beneficial use pond and we get a heavy rain, it will fill back up with water. Without physically disposing of the sludge, he pointed out, we are not taking care of the concern.

Mr. Koval questioned the cost, to which Mr. Bowman replied that it would be 14.5¢ per gallon for one location; and if we do both locations, it would be 13.5¢ per gallon. Mr. Bowman commented that it is very expensive. Mr. Hodgkinson questioned if any other company does this, to which Mr. Cadwallader replied that Stutzman did it before, but Stutzman hauls water and all, so we would be paying for him to haul more water than anything. Mr. Yetzko questioned what it cost when Stutzman did the work, to which Mr. Cadwallader replied that it was \$24,000 for one location and \$12,000 for the other location, plus the cost for testing that needed done. Mr. Koval questioned if the work needs done now, to which Mr. Cadwallader replied that we do need to address the beneficial use pond as soon as possible. Mr. Cadwallader emphasized that, even with the cost for pressing of the sludge, we are still going to have a massive amount of money that the Authority would have to cover as well for the testing (perhaps \$3,000 - \$4,000) plus the tipping fees. Mr. Cadwallader commented that he could check with Stutzman to see where they are hauling the sludge to. He noted that Stutzman was taking it to the Ebensburg sewer treatment plant. A lot of the places that were taking sludge are not taking it any longer and are only taking frack water. Mr. Cadwallader stated that the only reason we have a quote from Tri-State is that the representative was in the area and Mr. Cadwallader had a discussion with him. The representative from Tri-State asked if he could submit a quote and Mr. Cadwallader said that he could.

Mr. Hodgkinson questioned the last time this was done, to which Mr. Cadwallader replied that it was done seven years ago at both plants, but the pricing was much different then in that we did not have all of the surcharges at that time. Mr. Cadwallader noted that Stutzman used to haul for the Sewer Authority. Mr. Hodgkinson questioned, if Stutzman would do the work, would we still be subject to all of the testing, to which Mr. Cadwallader replied affirmatively. Mr. Yetzko questioned if there is any other company that could do this work, to which Mr. Cadwallader replied that there are other vac trucks. GapVax could do the work, but they would need a place to dump it; however, GapVax cannot hold that much in their tanks. Mr. Cadwallader commented that it would make a big difference if we had a large sludge pond; however, we only have a small one at the plant. We did not think we would have that much sludge.

Mr. Cadwallader indicated that, one way to address this at the beneficial use pond, is to place a retaining wall around it. You then add a liner, piping and sand and it would be the same as what is done at the other plant. What basically takes place is that you put the liner in, and put the sludge in.

The water seeps through the sludge, goes through the sand, and traps all of the solids on top. The water filters through the sand and goes back into the lagoon and filters out there. Mr. Hodgkinson questioned what is then done, to which Mr. Cadwallader replied that this would dry into a fine powder which is just left where it is. Mr. Yetsko questioned the cost for this, to which Mr. Cadwallader replied that he would have to price it out. Mr. Cadwallader noted that the last liner that was purchased was from Allegheny Belting; however, he does not know if they produce the liners any longer. Mr. Hodgkinson commented that Mr. Cadwallader could check with Rick Golden as well.

Mr. Hodgkinson questioned if we have time to research this option, to which Mr. Koval replied that we need to do something by the end of the year. Mr. Cadwallader indicated that the manganese levels have decreased. Mr. Bowman questioned how tall the retaining wall would need to be, to which Mr. Cadwallader replied that it would have to be at least 36" below ground to be below the frost level, and probably 16 – 18" above ground. Mr. Cadwallader explained that the liner actually sits down in and retains the water, which then goes into the French drain system and back into the lagoon. Mr. Koval questioned if this option would eliminate the concern in the future, to which Mr. Cadwallader replied affirmatively. Mr. Koval questioned what the estimated life of the liner would be, to which Mr. Cadwallader replied that the current liner was installed in 1988. Mr. Hodgkinson indicated that we would need to get a pricing soon so that the cost could be included in the budget. Mr. Bowman stated that this would be included in the budget under capital improvements. Mr. Cadwallader commented that they use a liner in the sludge ponds at the mines currently. Mr. Bowman indicated that the frack water ponds have liners as well.

- 2014 CDBG Grant

Mr. Bowman shared a letter received from the Cambria County Commissioners relative to the availability of the 2014 Community Block Grant allocations in the amount of approximately \$294,697 from the Pennsylvania Department of Community and Economic Development. These grants are to be used in non-entitlement municipalities that benefit low to moderate income persons for the prevention of blight or to meet other community development needs of particular urgency. Mr. Bowman commented that the letter states that the activities in requesting the grants must demonstrate that at least 70% of the funds will directly benefit low or moderate income persons.

Mr. Koval questioned if this could benefit the Cemetery Road project, to which Mr. Cadwallader replied because of the changes that have been made we could not. Mr. Beyer stated that, according to Mr. Custer, all of the Borough is considered low income at the current time. Mr. Bowman stated that interested municipalities must submit requests directly to the Redevelopment Authority no later than October 10. Requests will only be considered for infrastructure, water and sanitary sewer.

Mr. Beyer questioned the possibility of fire hydrants, to which Mr. Cadwallader replied that fire hydrants would be fine, but if you have an inadequate system to feed them, it will be a concern. Mr. Bowman stated that we are going to have new lines on Mountain Avenue and Johnson Avenue; and we should start doing some of the cross-streets. Mr. Cadwallader stated that one project may be finishing the line on Mountain Avenue up to the tank. Mr. Bowman agreed indicating that this project has already been engineered; and this project really would be shovel ready. Mr. Koval stated that we only have eight days to submit a request, so this may be the best project. Mr. Koval questioned how much funding would be needed to complete this project, to which Mr. Beyer replied approximately \$100,000. Mr. Hodgkinson questioned if we would request funding to complete the project or a percentage of it, to which Mr. Cadwallader replied that you submit the request for the full amount of the project and then would be awarded what is available. Mr. Beyer noted that he would calculate what the project would cost.

ON MOTION OF MR. KOVAL, SECONDED BY MR. HODGKINSON, THE BOARD UNANIMOUSLY AUTHORIZED EADS TO PREPARE A SUBMISSION FOR CDBG FUNDING FOR THE MOUNTAIN AVENUE PROJECT TO CONTINUE THE PROJECT

UP TO THE TANK. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. BOWMAN, MR. HODGKINSON, MR. KOVAL, AND MR. YETSKO.

Mr. Bowman commented that the letter from the County stated that the County will prepare and submit the requests to the Pennsylvania Department of Community and Economic Development in January 2015. Mr. Bowman indicated that he would think they will aggregate information from the time of the deadline until they submit it.

- Link Computer – Site Care Renewal

Mr Bowman noted that a quote for site care renewal was received from Link Computer in the amount of \$4,770. This cost would be split between the Water Authority, the Sewer Authority and the Borough.

ON MOTION OF MR. HODGKINSON, SECONDED BY MR. KOVAL, THE BOARD UNANIMOUSLY APPROVED THE SITE CARE RENEWAL QUOTE RECEIVED FROM LINK COMPUTER IN THE AMOUNT OF \$4,770, THE COST OF WHICH WILL BE SPLIT BETWEEN THE WATER AUTHORITY, THE SEWER AUTHORITY AND THE BOROUGH. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. BOWMAN, MR. HODGKINSON, MR. KOVAL, AND MR. YETSKO.

XIV. GOOD OF THE ORDER

- Sean Claar – Extension on Agreement

Discussed earlier in the meeting.

- Requests for Adjustments

Mr. Bowman apprised the Board that the following requests for adjustments were received:

1. 1004 Webster Avenue – leaking toilet. Consumption, 21,000 gallons; average consumption, 500 gallons. Amount billed, \$156.29; average bill, \$138.47; 2% - \$27.69; total adjusted bill, \$45.51.

ON MOTION OF MR. KOVAL, SECONDED BY MR. YETSKO, THE BOARD UNANIMOUSLY AGREED TO APPROVE THE ABOVE REQUEST FOR ADJUSTMENT AS PRESENTED. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. BOWMAN, MR. HODGKINSON, MR. KOVAL AND MR. YETSKO.

2. 508 Mountain Avenue – pipe broke under trailer. Consumption, 52,300 gallons; average consumption, 2,600 gallons. Amount billed, \$353.48; average bill, \$23; 2% - \$71.43; total adjusted bill, \$94.45.

ON MOTION OF MR. HODGKINSON, SECONDED BY MR. YETSKO, THE BOARD UNANIMOUSLY AGREED TO APPROVE THE ABOVE REQUEST FOR ADJUSTMENT AS PRESENTED. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. BOWMAN, MR. HODGKINSON, MR. KOVAL AND MR. YETSKO.

- PAJRC Budget

Mr. Bowman apprised the Board that a letter was received from PAJRC noting the results of activities thus far this year as well as their proposed budget. In the letter, PAJRC thanked the Authority employees for all of the assistance through the past season, as well as the Board's donation of the lawn tractor for use at the Park. Mr. Bowman indicated that PAJRC is requesting consideration by the

Board for water usage at the Park for the upcoming year, as has been done in the past, at a maximum of 500,000 gallons.

ON MOTION OF MR. KOVAL, SECONDED BY MR. HODGKINSON, THE BOARD UNANIMOUSLY AGREED TO RENEW THE AGREEMENT WITH PAJRC FOR WATER USAGE AT THE PARK FOR THE UPCOMING YEAR AT A MAXIMUM OF 500,000 GALLONS. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. BOWMAN, MR. HODGKINSON, MR. KOVAL AND MR. YETSKO.

Mr. Bowman commented that PAJRC realized a net loss of (\$14,663.74) as of September 2014.

- Budget Workshop

After discussion, the Board agreed that budget workshops would be held on October 15 and 29 at 6:30 p.m.

XV. ADJOURNMENT

THERE BEING NO FURTHER BUSINESS, ON MOTION OF MR. KOVAL, SECONDED BY MR. YETSKO, THE BOARD ADJOURNED THE MEETING AT 8:07 P.M. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. BOWMAN, MR. HODGKINSON, MR. KOVAL, AND MR. YETSKO.

XVI. NEXT MEETING

The next meeting will be held on Thursday, November 6, 2014 at 7:00 p.m.

Respectfully submitted,



Sharon Squillario
Recording Secretary