

A meeting of the Board of Directors of the Municipal Authority of the Borough of Portage was held on Thursday, August 6, 2015, at 7:00 p.m., in the Conference Room at 606 Cambria Street.

Those in attendance were:

Mark Stancovich, Chairman
John Gartland
Steve Koval
Dave Miorelli
Jerome Yetsko

Also present were: Attorney William Barbin, Solicitor; Ron Cadwallader, Supervisor; Mike Barton, Forester; Joe Beyer, The EADS Group; Amanda Petrunak, Mainline Newspapers.

I. CALL TO ORDER

Mr. Stancovich, Chairman, called the meeting to order at 7:00 p.m., which was followed by the Pledge of Allegiance and Roll Call.

II. RECOGNITION OF GUESTS

Mr. Stancovich recognized Amanda Petrunak, Mainline Newspapers.

III. CORRESPONDENCE

Mr. Stancovich noted that there was no correspondence to be presented.

IV. APPROVAL OF MINUTES

ON MOTION OF MR. YETSKO, SECONDED BY MR. GARTLAND, THE BOARD UNANIMOUSLY AGREED TO DISPENSE WITH THE READING OF THE JULY 2, 2015 MINUTES BEING THAT THEY WERE DISTRIBUTED IN WRITTEN FORM AND UNANIMOUSLY ACCEPTED THE MINUTES AS PRESENTED. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. MIORELLI AND MR. YETSKO.

V. AGENT'S EXPENDITURES

ON MOTION OF MR. GARTLAND, SECONDED BY MR. YETSKO, THE BOARD APPROVED THE AGENT'S EXPENDITURES FOR THE PERIOD MAY 29 TO JULY 31, 2015 IN THE AMOUNT OF \$199.66 AS PRESENTED. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. MIORELLI AND MR. YETSKO.

VI. INVOICES

Cambria Mailing Services Inc.	\$ 78.04
Capital Region Benefits, Inc.	91.15
CMPA	1,000.00
Cole-Parmer	449.53
Cresson Feed Mill, Inc.	8.75
DEP	120.00
EADs Group	6,248.95
Ebensburg Office Supply	136.41
Environmental Service Laboratories, Inc.	144.00

Hach	189.79
JC Ehrlich Co Inc.	153.00
John Gartland	50.00
L/B Water Service, Inc.	9,436.90
Laurel Sand and Stone	1,260.52
Leman Machine Company	55.00
Long's Outpost, Inc.	186.80
Long Barn Inc. II	46.65
Mark Stancovich	50.00
Mary L Elchin	144.00
New Enterprise Stone & Lime Co Inc.	1,039.77
Northern Safety & Industrial	50.31
PA Warn	37.50
Portage Auto Parts	91.37
Portge Post Office	147.00
Portage Service Center	1,183.00
Ray's Lawnmower	3.69
Ray Oil & Gas Co	108.42
RDM-Johnstown LLC	327.00
Ronald J. Cadwallader, Jr	20.00
Roxann Husar	100.00
Sharon Squillario	50.00
Stager's Store	413.88
Stephen Koval	50.00
Tools Renewed, Inc.	356.65
United Graphics	1,257.60
Univar USA, Inc.	454.04
Visa – 1 st Summit	75.13
Wicklów, Inc.	357.00
Wirfel Plumbing & Heating	1,109.29
WM G Barbin, esq	2,151.00
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	\$29,232.14

Paid Bills

84 Lumber	\$ 18.64
Aflac	226.22
Comcast	261.77
Mobile Radio Service Inc.	575.00
Penelec	1,732.14
REA Energy Cooperative Inc.	1,001.32
Alisha Sabala	100.00
Lori New	100.00
Nancy Brunnet	100.00
Pro Disposal, Inc.	917.50
Ray or Jean Offman	47.18
Sheetz Fleet Service	183.20
UPMC Health Plan	7,880.94
Verizon	395.32
1 st Summit Bank	391.34
Verizon Wireless	177.20
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	\$14,107.77

ON MOTION OF MR. GARTLAND, SECONDED BY MR. MIORELLI, THE BOARD UNANIMOUSLY AGREED TO ACCEPT AND PAY INVOICES IN THE AMOUNT OF \$68,795.82 (REGULAR BILLS, \$29,232.14; PAID BILLS, \$14,107.77; PennVEST, \$3,896.36 AND \$5,508.55; USDA, \$16,051.00). BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. MIORELLI AND MR. YETSKO.

VII. TREASURER'S REPORT

ON MOTION OF MR. YETSKO, SECONDED BY MR. GARTLAND, THE BOARD UNANIMOUSLY AGREED TO DISPENSE WITH THE READING OF THE JULY 2015 TREASURER'S REPORT AS IT WAS PREVIOUSLY DISTRIBUTED IN WRITTEN FORM AND UNANIMOUSLY ACCEPTED THE REPORT WITH A BALANCE OF: BEGINNING CASH, \$1,443,928.29; CASH IN, \$219,546.15; CASH OUT, (\$237,207.36); ADJUSTMENT (INTEREST/MISC.), \$0.00; ENDING CASH, \$1,426,267.08. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. MIORELLI AND MR. YETSKO.

VIII. SUPERINTENDENT'S REPORT

Mr. Stancovich noted that Mr. Cadwallader's report was distributed to the Board members prior to the meeting; and he asked the Board if there were any questions regarding the report.

Mr. Cadwallader stated that he would like to thank the Water Authority staff, the Borough staff, the Fire Department and the Police Department for their efforts with the recent major water leak on Main Street. Mr. Stancovich questioned if this was the same area where the broken line was last year, to which Mr. Cadwallader replied that the recent line break was farther up the street from the previous line break. Mr. Cadwallader pointed out that we may have to replace that line at least down to Lexi's where the project stopped. Mr. Stancovich indicated that we may have to do that since this is two major leaks in two years. Mr. Cadwallader stated that we could also replace the line in the opposite direction as well; i.e., from the arch to Portage Power Wash. Mr. Yetzko questioned how many feet of line that would be, to which Mr. Cadwallader replied that he would have to do a measurement. Mr. Stancovich commented that he thought this is something to look into as it may address some of Mr. Thomas' concerns that were presented in the past. Mr. Cadwallader commented that he would obtain a measurement, footing and pricing to be considered at budget time.

Mr. Cadwallader apprised the Board that he received a telephone call from Kevin Giles who is building in Martindale on a subdivided property. At the current time, Mr. Giles is the only one that will be building there; however, he wants to do a line extension. Mr. Cadwallader indicated that he reviewed all of the Rules and Conditions of Service. None of the documents that Mr. Cadwallader reviewed address Mr. Giles' request. Mr. Cadwallader pointed out that Mr. Giles' request is to pay the Authority to put the line extension in; i.e., roughly approximately 100 feet plus the tap. Mr. Cadwallader questioned if the tap would be included in the extension as this is not addressed in any of the Authority's rules. Mr. Stancovich commented that the Sewer Authority's policy is over and above. Attorney Barbin indicated that Mr. Giles would still have to pay the tap-in fee. Attorney Barbin pointed out that under the Municipal Authority Act, there is an option in the developer's agreement or line extension contract that states that anyone else who taps directly into Mr. Giles' line can pay an additional fee above and beyond the normal tap fee, which the Authority would pay back to Mr. Giles as partial reimbursement of his costs. The Authority would always receive the tap fee. Mr. Cadwallader questioned if it would be the Authority's line that would be extended or that of Mr. Giles, to which Mr. Stancovich replied that when the Sewer Authority does an extension, the owner is responsible until the time the Sewer Authority inspects it and then the owner turns it over to the Sewer Authority. Attorney Barbin questioned if the line will be in a public road, to which Mr. Cadwallader replied affirmatively. Mr. Stancovich questioned how many lots are included in the subdivide, to which Mr. Cadwallader replied that he was not aware. Mr. Cadwallader commented that Mr. Giles was

asking about the sewer as well, to which Mr. Stancovich replied that the sewer would work the same as the water.

Mr. Cadwallader informed the Board that Attorney Barbin forwarded a letter to Judge Tulowitski noting that he was in receipt of the offer from Attorney Ressler (attorney for Diehl) to pay the damages originally incurred in exchange for the release of the debarment. Diehl did pay the original amount of \$1,492.79. Attorney Barbin noted that they wanted the document in court to say that Diehl only received the debarment released when he paid the \$1,492.79. Attorney Barbin received the check and sent to the Authority; he notified the judge of receipt of the check and the judge issued the order. Mr. Cadwallader questioned if the check should be deposited into the General Fund, to which the Board agreed.

As it relates to the Cemetery Road project, Mr. Cadwallader commented that the project is proceeding. There was a concern with the fire hydrant on one of the properties. The property owner first agreed to have the hydrant on his property and then decided against it, so the hydrant was pulled and placed above the property. Mr. Stancovich questioned if there is still good fire protection coverage, to which Mr. Cadwallader replied affirmatively. Mr. Cadwallader indicated that the project is basically to the Tomayko property; and the project will slow down a little as we will need to bore under the driveway at this property rather than having to replace all of the concrete in the driveway. He pointed out that the crew got eight sticks in today. Everything is done from West Westley down the road and across the road. A piece was also placed for future use with a valve on it so if we wanted to bring the higher pressure in at any time in the future, we could basically bring it down to Calvin if we wanted to and make one big loop off the upper side of Calvin.

Mr. Cadwallader informed the Board that when we had the lightening storm recently, the Martindale plant got hit and it took out the Scada system and the alarm system. The Scada system is back up and running; and Mr. Cadwallader is awaiting an invoice for the repairs. Mr. Cadwallader did contact the insurance company; and if the repairs are less than the deductible of \$5,000, the Authority will have to pay the repair bill. As it relates to the alarm system, when the repairman looked at it, he did indicate that the system is obsolete, so he will have to check to see if he can find replacement parts. Mr. Miorelli questioned if there is now no all call at the plant, to which Mr. Cadwallader replied that when the incident occurred, it threw everything up as an error on the Scada system. The repairman changed some modules and a router and got it back up and running. Mr. Stancovich explained that both the Scada and alarm system actually call out, so we are not without an alarm.

Mr. Cadwallader stated that, after speaking with the crew, the crew would like to see consideration be given to purchasing a camera for outside the building and more lighting outside the building at the Martindale plant. Mr. Stancovich commented that if the alarm system is out of date, it would be a good time to consider this request. Mr. Yetsko agreed noting that it would save a lot of trouble down the road. Mr. Yetsko questioned if the same alarm system is installed at the other plant, to which Mr. Cadwallader replied affirmatively stating that he would look at a price to replace both systems.

Mr. Cadwallader reported that at the Martindale lagoon, there is a piece of steel corrugated pipe coming down; and because of usage over the years, it is now rotting. Mr. Cadwallader questioned the Board if they would agree with him seeing if we could have someone to place a piece of rubber around it and place it into a piece of pipe rather than having to attempt to cut the pipe and change it out. Mr. Stancovich commented that this is the same as what is done at Benscreek and it would hold up better. Mr. Cadwallader stated that he would check into this; and there may even be some type of a spray liner that could be placed that would harden inside. The pipe in question goes down and is cut at 45° and is welded to another piece of pipe. Mr. Cadwallader noted that we may have to drain the lagoon and pull the liner out. Mr. Yetsko questioned if we are going to start cleaning out the ponds, to which Mr. Cadwallader replied that we will be getting a quote from GapVax about cleaning the pond at Martindale and then look at Benscreek.

Mr. Barton joined the meeting at this time.

Mr. Cadwallader apprised the Board that we are having a big problem with the quad runs. Following the last run, there was garbage left everywhere, ribbons left on all of the trees, and they are now painting on the trees. Mr. Cadwallader stated that he does not know who is painting the trees; however, he has a call in to Blue Knob but has not received a return call. He noted that it may perhaps be time for the Board to have another discussion with Blue Knob and Lilly. Mr. Cadwallader stated that the way they have the arrows going now, it goes right along the creek that feeds the reservoir; so any garbage that is dumped will feed right into the creek if there is a rain storm. Mr. Stancovich questioned if there was a specified route before, to which Mr. Cadwallader replied affirmatively. Mr. Stancovich stated that, if there is a specified route, they should have to stick to that. Mr. Cadwallader commented that Lilly is done with their runs for the year; however, according to when their last run was, this is when the garbage was left. Mr. Koval questioned if the concern is Blue Knob again, to which Mr. Cadwallader replied affirmatively. Mr. Barton stated that Lilly had done the painting in the past. Three years ago, the Board had a similar discussion in that Lilly had placed paint on the trees and rocks. Mr. Barton pointed out that he has been in the area doing some flagging since Mr. Helsel will soon be doing the work on the road now that it is drier; and there is paint all over the rocks, trees, etc. Mr. Stancovich questioned if the Blue Knob runs are done for the year, to which Mr. Cadwallader replied that Blue Knob has one additional run on August 22. Mr. Barton stated that he would meet with representatives from Blue Knob if the Board desires. Mr. Stancovich stated that we have to do something.

Attorney Barbin stated that the Board could leave any action to the Superintendent's discretion and possibly cancel the run on August 22 if they do not provide satisfaction to the Superintendent. Mr. Cadwallader commented that he does not want to see damage done to the trees; and he does not want to see the litter in the area. He indicated that there are individuals that ride in that area; and they let him know if there is anything wrong. Mr. Cadwallader stated that when you start pushing hundreds of riders through, it does become a problem. Mr. Miorelli agreed indicating that after a run, some riders say they are going to do the same thing the following week, and it only adds to the concern. He noted that we have to do something. Mr. Cadwallader stated that someone did go underneath the fence and cut the grounds off of the telephone poles at the Benscreek plant, to which Mr. Stancovich pointed out that, if this is the case, we may want to look at security cameras for the Benscreek plant first.

Mr. Stancovich commented that he would not want to see the run cancelled since it is good for surrounding communities, but something has to be done to address the concern. Attorney Barbin emphasized that the Authority's cooperation in its watershed is unprecedented anywhere around and he has never seen this done in other areas. He has never heard of any other Authority that allows access to their watershed like this Authority. Mr. Barton stated that Blue Knob has always been decent about cleaning up after their runs; he has found a few things but it was never anything excessive. Mr. Cadwallader commented that he can speak with Lilly regarding the concerns, to which Mr. Stancovich emphasized that if things do not get straightened out, the Authority will have to put an end to their runs. Mr. Barton stated that he does know that the crews for both Blue Knob and Lilly have changed; and we might now be dealing with people that are not aware of previous discussions. Mr. Stancovich suggested that perhaps when we receive the requests for the runs in the future, the Board should invite a representative from the organization to meet with the Board so that the Board can outline past concerns. Mr. Stancovich suggested that Mr. Cadwallader and Mr. Barton work together and inform both Lilly and Blue Knob of the Board's concerns.

IX. ENGINEER'S REPORT

Mr. Beyer commented that a copy of the Engineer's Report was distributed to the Board prior to the meeting.

Mr. Beyer reported that he is still waiting for the as builts on the Martindale project. Two weeks after the last Board meeting, the contractor indicated that the as builts would be received within a week.

However, during that time the contractor was hospitalized and Mr. Beyer has not received the as builts.

As it relates to the CDBG project on Mountain Avenue, Mr. Beyer noted that he sent the pay applications to Larry Custer, but he has not received a response and Lumadue has indicated that they have not been paid. This approval is needed before Mr. Beyer can prepare the change order. Mr. Beyer explained to the Board that there is not enough money to get the line to Orchard Street, so he does not know how the Board wants to handle this. Mr. Cadwallader explained to the Board that, as it relates to the fire hydrant and blacktop, if the Authority was to take this aspect of the project itself, this would save some of the grant monies. If this is the case, we could probably complete the project up to Porinchak's. Mr. Beyer stated that this would be provided that Mr. Custer would approve this. We could stop the project between Farren and Orchard Streets if we wanted to. Mr. Stancovich questioned where the project was starting, to which Mr. Yetsko replied Main Street. Mr. Beyer pointed out that we do not have enough grant money to get the entire way up to Orchard Street where the hydrant is; and this is not a good place to stop the project. Mr. Cadwallader indicated that we are looking at bringing the 10" down from the tank and pulling the supply into town. Across from Farren Street is the feed from Martindale; and we are looking at an 8 - 10" to supply everything and disburse better fire protection. Coming out of the tank and across the parking lot at the school there is some 10" but there are other sizes as well, but we are having some breaks. Mr. Stancovich questioned how far the 10" comes down, to which Mr. Cadwallader replied that it comes into the high school parking lot, but we have had some leaks in that area.

As it relates to the paving, Mr. Cadwallader noted that as long as the ditch would hold to 4-5 feet, the Township paver could handle that. The big problem is that when we come out with the figures on the blacktop, it will be base plus top; but as they are going along, if anything caves in, the ditch may go wider and the paver will not cover this. Mr. Cadwallader pointed out as well that the cost for the paving material would be cheaper for the Authority through Costar pricing via New Enterprise than it would be for the contractor to purchase it - probably up to a \$30 savings per square yard. Mr. Cadwallader commented that even with having New Enterprise deliver the material and go in front of the paver, we would be further ahead as well, in that if the crew was to put the material down by hand, it would already be getting gummy if we used one of the Township's trucks. Mr. Stancovich stated that the Township's paver also only feeds from one side when doing a ditch like we would be doing. Mr. Cadwallader stated that he has already spoken to the Township and they have no problem assisting with the project. Mr. Beyer questioned if this is the route that the Board would want to go in that he could then speak to Mr. Custer about it. Mr. Stancovich stated that he would think this is the way we would want to go because then we could also hook the hydrants in. Mr. Stancovich questioned the savings on the hydrants, to which Mr. Beyer replied that it would be about \$4,500 a piece if the contractor installed them. Mr. Cadwallader stated that we would probably save \$3,000 with the Authority doing the hydrants. He pointed out that we already have two hydrants budgeted; and if there are any hydrants we pull out from a low pressure area, we could use them on this project because you are in a low pressure zone. Mr. Cadwallader commented that the B62B hydrants are only set for 200 pounds, where the 84B hydrants go to 250 pounds.

Mr. Stancovich stated that he believes this is the route we should go. Mr. Cadwallader indicated that we just want to make sure we get the most out of the monies we have available. Mr. Beyer stated that he would speak with Mr. Custer. Mr. Stancovich questioned if the Authority could do the whole project, to which Mr. Beyer replied negatively being that it is federal money. Mr. Cadwallader stated that the Authority crew could also do the saw cut; and we will be able to use the Borough's roller as well.

Mr. Beyer reported that he was present for the annual dam inspection. Dean looked at the spillway as to possible repairs. Short-term, we may be able to use a non-shrink grout, which will be a fix for one to three years. Long-term, Mr. Beyer stated, you would have to take the middle section out and replace it; and the Authority may need to start budgeting funds for this. He indicated that even if it is fixed short term, you will have to continue to fix it every couple of years. Mr. Cadwallader explained

that when Merlow did it, they put in new wing walls and widened it. The piece down the middle was meshed with grout placed over top of it. The grout is now gone and water is getting underneath it. When they fixed it, Mr. Cadwallader explained, they left the old piece in the middle and put an expansion joint in between. The expansion joint is gone and water is getting underneath. Mr. Stancovich stated that, if we are going to look at a long-term fix, we should obtain some ideas and pricing for budget discussions. Mr. Beyer commented that he can obtain various options and pricing for the long-term fix, but we do not have to look at the long-term fix right now.

X. SOLICITOR'S REPORT

Attorney Barbin noted that he had submitted a copy of his report prior to the meeting.

Concerning the matter with Diehl, Attorney Barbin noted that Mr. Cadwallader had reported earlier relative to the first claim. Attorney Barbin has not received a response from Diehl on the second claim that was submitted for payment.

As it relates to the Chappell property, Attorney Barbin informed the Board that Mr. Cadwallader provided him a contact at Citi Finance; and he spoke to an individual at the main office, who transferred Attorney Barbin to the individual in charge of the property. Attorney Barbin left two messages for that individual and has not received a return call. Apparently, Attorney Barbin noted, Citi has been authorized to sell the property. There is a \$59,000 unpaid mortgage on the property. Attorney Barbin will keep the Board apprised of any developments.

XI. FORESTER'S REPORT

Mr. Barton noted that he wanted to let the Board know that Sean Claar will be starting to cut two blocks of timber. The first section will come out to the gate of the proposed Education Center; and the other section will be in the parking lot across from reservoir. Mr. Claar will be placing a load of stone at the entrance before he starts.

Mr. Cadwallader informed Mr. Barton that Mr. Brunett approached him; and Mr. Brunett is going to have the Davis' near Chobany's for a section of road he will be putting in.

Mr. Koval joined the meeting at this time.

Mr. Barton stated that he will be talking with Shawn Helsel about starting the work on the four-wheel road.

Mr. Barton pointed out that he is attempting to push the Education Center very hard with some of the wind companies. He questioned the Board if he could use the Authority as a reference in his efforts. The Board had no concerns with Mr. Barton using the Authority as a reference in this regard.

Mr. Barton reported that he is working on the Cooney map and should have it to Mr. Cadwallader by the end of next week so that we can present to Cooney what the Authority is proposing.

Mr. Barton stated that at the very top of the property near the Sportsman's Club, Fred Brown went in and resurveyed the property; and there is some extra timber there. He will be marking more timber that the Authority will be able to sell in that area.

Mr. Cadwallader informed the Board that one of the drivers for ProDisposal (Jessie) contacted him. He would like to know if he could have permission to remove the hay and straw from a piece of the Authority's property near Cichota's Curve. Attorney Barbin commented that this would improve the value of the Authority's property. Mr. Stancovich questioned what the liability would be to the Authority if we approve this, to which Attorney Barbin replied that he has a standard liability form that

the Authority would require that Jessie sign. The Authority would inspect the field after the cutting to ensure it is to the Authority's satisfaction, waive and indemnify, etc.

ON MOTION OF MR. KOVAL, SECONDED BY MR. GARTLAND, THE BOARD UNANIMOUSLY APPROVED THE REQUEST AS NOTED ABOVE TO ALLOW THE REQUESTING INDIVIDUAL TO CUT THE HAY ON THE ABOVE PROPERTY, AFTER SIGNING THE APPROPRIATE RELEASE FORM. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, MR. MIORELLI AND MR. YETSKO.

Mr. Barton informed the Board that he received a call from Gemusa yesterday. They will be doing work on the road system near the Schuller property. He stated that it has been a while since he has reviewed everything that is in the watershed, so he will be taking a look at that and will keep Mr. Cadwallader and the Board informed.

XII. UNFINISHED BUSINESS

- 2014 CDBG Grant

Discussed earlier in the meeting.

- Tax Sale – Caldwell Avenue

Discussed earlier in the meeting.

- Cemetery Road Project

Discussed earlier in the meeting. As Mr. Koval was not present for the discussion earlier in the meeting relative to this project, Mr. Cadwallader updated him concerning the status. Mr. Koval questioned the status of the project, to which Mr. Cadwallader replied that it is 25% complete at the present time.

- Employee Issues

As it relates to the discussion at the last meeting regarding pay increases and employee licenses, Mr. Stancovich stated that he reviewed the information that was previously provided to the Board. He commented that the program was originally set up wherein if an employee received their A1 and Class 2 certification, they received a \$2 per hour increase; and every Subclass from 2 – 15 was a \$.50 raise. As discussed at the last meeting, Mr. Stancovich pointed out, there were certain licenses that the employees needed and certain licenses that they did not. If we granted everyone a \$.50 increase for the Subclasses, he noted, there would be the possibility that employees that are not Plant Operators would be making more than the Plant Operators.

After reviewing the information, Mr. Stancovich commented, he came up with a proposal where we would grant a \$2 raise for A, E and 1; and a \$.50 raise for any subclasses that are needed. For those certifications received for any Subclasses that are not needed it would be a \$.10 raise. If you add all of this up, Mr. Stancovich stated, it would equate to a \$7 per hour raise (\$15,000 per year). If an employee started out at \$10 per hour, in four years that employee potentially could be making \$17 per hour after all of the certifications without counting any annual increases that would be granted. Mr. Koval stated that this proposal would sound reasonable to him. Mr. Stancovich commented that the proposal would include an increase for any Subclasses that are not even required.

MR. KOVAL MADE A MOTION TO APPROVE THE RAISES ON THE SUBCLASSES AS DESCRIBED BY MR. STANCOVICH.

Mr. Yetsko commented that he has not had a chance to fully study this information; and he would like to have time to review the information that Mr. Stancovich presented and how it relates to Laborers versus Plant Operators. Mr. Stancovich pointed out that he did not take anything into consideration of what the employees are currently making. He basically looked at the starting rate and proceeded from there. Mr. Koval stated that what the employees are currently making will not change.

Mr. Gartland questioned if we have job descriptions for all of the employees, to which Mr. Cadwallader replied affirmatively. Mr. Stancovich commented that he based his assumptions on a basic Laborer and how that person would progress. Mr. Yetsko questioned Mr. Stancovich if he talked with the employees relative to his proposal, to which Mr. Stancovich replied that he talked with two employees who agreed with the assumptions presented.

MR. STANCOVICH ASKED FOR A SECOND TO MR. KOVAL'S MOTION. THE MOTION DIED FOR A LACK OF A SECOND.

Mr. Yetsko asked that Mr. Stancovich provide the information above to the Board members so that action can be taken at the next meeting. Mr. Stancovich stated that he would formally prepare the information and ensure that Board members receive the information prior to the next meeting.

Mr. Stancovich stated that the current hours for employees are 7:00 – 3:00 and 4:30 – 12:30. In the Personnel Policies it states that employees can punch seven minutes before and seven minutes after. There was some confusion and Mrs. Ringler wanted to pay the employees for the seven minutes before the hour. Mr. Koval commented that it was set up so that employees should punch in no later than seven minutes before the hour. Mr. Stancovich stated that Mr. Cadwallader was off following his surgery; and Mrs. Ringler contacted him. Mr. Caldwell stated that overtime in the Personnel Policies starts seven minutes before or seven minutes after. Mr. Stancovich stated that at the time Mrs. Ringler contacted him, he instructed her to take overtime from 0-15 minutes was 15 minutes overtime, etc. Mr. Koval indicated that this is how it has been done, to which Mr. Stancovich interjected that this is not how it is stated in the Personnel Policies. Mr. Koval stated that he thought overtime was broken down in 15 minute increments, to which Mr. Stancovich replied that the policy does not state that but he instructed Mrs. Ringler to pay as such. Mr. Stancovich commented that Mrs. Ringler should not start paying employees overtime until after, for example, 3:07 p.m. Overtime will be paid in 15 minutes increments.

ON MOTION OF MR. KOVAL, SECONDED BY MR. GARTLAND, THE BOARD UNANIMOUSLY AGREED THAT A CLARIFICATION BE MADE TO THE PERSONNEL POLICY TO STATE THAT EMPLOYEES WOULD BE PAID OVERTIME IN 15 MINUTE INCREMENTS AND THAT AN EMPLOYEE WOULD BE PAID AS SUCH. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, MR. MIORELLI AND MR. YETSKO.

Mr. Miorelli questioned, if an employee is on a call out, is there a minimum, to which Mr. Stancovich replied that an employee would automatically receive one hour. After the hour, the employee would be paid overtime in 15 minute increments.

XIII. NEW BUSINESS

- Quote from Insurance Company

Mr. Cadwallader noted that a quote was received from the insurance company. Information was provided relative to what was paid last year; and changes were made in that the quote included the 2005 truck. What is now included on the quote is everything that is current. Mr. Stancovich commented that the difference from last year to this year was \$2,280.

ON MOTION OF MR. YETSKO, SECONDED BY MR. KOVAL, THE BOARD UNANIMOUSLY APPROVED THE NEW INSURANCE POLICY AS PRESENTED, WITH A NOTED INCREASE FROM LAST YEAR OF \$2,280, WITH THE POLICY TO BE EFFECTIVE SEPTEMBER 1, 2015. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, MR. MIORELLI AND MR. YETSKO.

XIV. GOOD OF THE ORDER

- Request for Adjustment

Mr. Stancovich noted that one adjustment was received from the resident at 138 Front Avenue. A toilet was leaking that has been repaired. The adjusted payment would be \$44.30.

ON MOTION OF MR. YETSKO, SECONDED BY MR. KOVAL, THE BOARD UNANIMOUSLY APPROVED THE ABOVE ADJUSTMENT AS PRESENTED. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, MR. MIORELLI AND MR. YETSKO.

- Allegheny Ridge Megawatt Payment

ON MOTION OF MR. KOVAL, SECONDED BY MR. YETSKO, THE BOARD UNANIMOUSLY AGREED TO DEPOSIT THE ALLEGHENY RIDGE MEGAWATT PAYMENT IN THE AMOUNT OF \$55,704 INTO ACCOUNT 106.5 SAVINGS. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, MR. MIORELLI AND MR. YETSKO.

- Allegheny Ridge Royalty Payment

ON MOTION OF MR. YETSKO, SECONDED BY MR. GARTLAND, THE BOARD UNANIMOUSLY AGREED TO DEPOSIT THE ALLEGHENY RIDGE ROYALTY PAYMENT IN THE AMOUNT OF \$22,617.95 INTO ACCOUNT 106.5 SAVINGS. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, MR. MIORELLI AND MR. YETSKO.

- Environmental Lab Service – New Prices

ON MOTION OF MR. KOVAL, SECONDED BY MR. GARTLAND, THE BOARD UNANIMOUSLY APPROVED THE NEW PRICES FOR THE ENVIRONMENTAL LAB SERVICES AS PRESENTED, WITH THE INCREASES IN SOME PRICING AS NOTED N THE QUOTE. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, MR. MIORELLI AND MR. YETSKO.

XV. ADJOURNMENT

THERE BEING NO FURTHER BUSINESS, ON MOTION OF MR. YETSKO, SECONDED BY MR. KOVAL, THE BOARD ADJOURNED THE MEETING AT 8:13 P.M. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, MR. MIORELLI AND MR. YETSKO.

XVI. NEXT MEETING

The next meeting will be held on Thursday, September 3, 2015 at 7:00 p.m.

Respectfully submitted,


Sharon Squillario
Recording Secretary