

A meeting of the Board of Directors of the Municipal Authority of the Borough of Portage was held on Thursday, November 5, 2015, at 7:00 p.m., in the Conference Room at 606 Cambria Street.

Those in attendance were:

Mark Stancovich, Chairman
John Gartland
Steve Koval
Dave Miorelli
Jerome Yetsko

Also present were: Attorney William Barbin, Solicitor; Ron Cadwallader, Supervisor; Joe Beyer, The EADS Group; Mike Barton, Forester; Ron Portash, Mainline Newspapers.

I. CALL TO ORDER

Mr. Stancovich, Chairman, called the meeting to order at 7:00 p.m., which was followed by the Pledge of Allegiance and Roll Call.

II. RECOGNITION OF GUESTS

Mr. Stancovich recognized Mr. Portash.

III. CORRESPONDENCE

Mr. Cadwallader noted that, as discussed at the last meeting, information was received from Badger regarding their upcoming complimentary seminar they will be conducting regarding the new Badger products. The seminar will be held on November 10; and Mr. Cadwallader, Mrs. Ringler, and Mr. Moore will be attending.

IV. APPROVAL OF MINUTES

ON MOTION OF MR. KOVAL, SECONDED BY MR. GARTLAND, THE BOARD UNANIMOUSLY AGREED TO DISPENSE WITH THE READING OF THE OCTOBER 1, 2015 MINUTES BEING THAT THEY WERE DISTRIBUTED IN WRITTEN FORM AND UNANIMOUSLY ACCEPTED THE MINUTES AS PRESENTED. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, MR. MIORELLI AND MR. YETSKO.

V. AGENT'S EXPENDITURES

No Agent's expenditures to be presented.

VI. INVOICES

Amanda Bailey	\$	100.00
American Water Works Assoc		355.00
Billings Lumber Co		10.00
Cambria Mailing Services, Inc		80.79
Capital Region Benefits, Inc		91.15
Damin Printing		124.00
Diversified Technology		1,480.00
Ebensburg Office Supply		360.85
Environmental Service Laboratories, Inc		160.00
FWF Insurance Agency, Inc		3,014.00

Grannas Bros. Stone & Asphalt Co., Inc.	3,511.24
Groff Tractor & Equipment	54.00
Hach	127.94
Hite Company	49.23
JC Ehrlich Co Inc	153.00
John Gartland	50.00
L/B Water Service, Inc.	1,265.90
Mark Stancovich	50.00
Mary L Elchin	180.00
Megan McClelland	100.00
National Road Utility Supply Inc	567.04
Peoples Natural Gas Company	46.09
Portage Auto Parts	58.66
Portage Post Office	147.00
Portage Service Center	266.00
Ray's Tires	25.00
Ray Oil & Gas Co	577.94
RDM – Johnstown LLC	204.00
Ronald Cadwallader, Jr	20.00
Sharon Squillario	50.00
Stager's Store	239.22
Stephen Koval	50.00
USA Blue Book	151.17
Verizon Wireless	178.50
Visa – 1 st Summit	904.90
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	\$14,802.62

Paid Bills

Brandon Novak	\$ 100.00
Comcast	264.48
Darlene Plummer	100.00
PA – AWWA	60.00
PA One Call System Inc	48.24
Penelec	1,808.06
REA Energy Cooperative, Inc	1,073.86
Victoria Farren (Camillia)	100.00
DEP	60.00
PA – AWWA	60.00
DEP	105.00
UPMC Health Plan	6,701.76
Verizon	454.87
Aflac	226.22
Groff Tractor & Equipment	376.50
Link Computer Corporation	1,252.50
Pro Disposal, Inc	142.00
Sheetz Fleet Service	280.84
Staples	23.96
1 st Summit Bank	391.34
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	\$13,629.63

ON MOTION OF MR. YETSKO, SECONDED BY MR. KOVAL, THE BOARD UNANIMOUSLY AGREED TO ACCEPT AND PAY INVOICES IN THE AMOUNT OF \$53,888.16 (REGULAR BILLS, \$14,802.62; PAID BILLS, \$13,629.63; PennVEST, \$3,896.36 AND \$5,508.55; USDA, \$16,051.00). BOARD MEMBERS VOTING

AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, MR. MIORELLI AND MR. YETSKO.

VII. TREASURER'S REPORT

ON MOTION OF MR. GARTLAND, SECONDED BY MR. YETSKO, THE BOARD UNANIMOUSLY AGREED TO DISPENSE WITH THE READING OF THE OCTOBER 2015 TREASURER'S REPORT AS IT WAS PREVIOUSLY DISTRIBUTED IN WRITTEN FORM AND UNANIMOUSLY ACCEPTED THE REPORT WITH A BALANCE OF: BEGINNING CASH, \$1,494,732.52; CASH IN, \$211,617.32; CASH OUT, (\$200,795.88); ADJUSTMENT (INTEREST/MISC.), \$0; ENDING CASH, \$1,505,553.96. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, MR. MIORELLI AND MR. YETSKO.

VIII. SUPERINTENDENT'S REPORT

Mr. Stancovich noted that Mr. Cadwallader's report was distributed to the Board members prior to the meeting; and he asked the Board if there were any questions regarding the report.

Mr. Cadwallader informed the Board that the blacktopping has been completed in the Township and Borough. The crew finished up today on Cemetery Road heading into the cemetery; and there are two small spots that will not be able to be taken care of until the spring because tomorrow is the last day to obtain material from Grannas and November 15 is the last day to obtain material from New Enterprise. Mr. Stancovich questioned if work is being done on Cemetery Road, to which Mr. Cadwallader replied affirmatively, stating that the crew put in 80 feet today. The crew will go back up tomorrow and hopefully get past the one driveway in the area; and as long as the weather holds up tomorrow and there are no other pressing matters, more pipe will be installed next week. Mr. Cadwallader stated that there were two taps installed on the line already; and the residents are very happy with the pressure.

IX. ENGINEER'S REPORT

Mr. Beyer commented that a copy of the Engineer's Report was distributed to the Board prior to the meeting.

As it relates to the Martindale transmission line, Mr. Beyer reported that he talked with Ryan today; and Ryan was in touch with Geotech, who was to get Ryan the as-builts this week. If they do not, Ryan will contact someone else to finish up that.

Relating to the CDBG project, as of yesterday the change orders have not been received from Larry Custer. Mr. Custer had indicated last week that he was going to mail them out; however, they have not been received.

Mr. Beyer related that he had provided the Board with costs for the GIS matters. Concerning the Martindale spillway, Mr. Beyer spoke with Doug Kaylor, Dam and Safety, asking him what permits we needed. Mr. Kaylor responded that, being that the reservoir is considered a high hazard dam, it currently has an inadequate and insufficient spillway. With that, Mr. Kaylor further indicated that the Authority should just fix the current cracks and not fix the spillway or do the permitting because the Authority will have to update the entire spillway to have it meet the flood design. However, Mr. Kaylor also stated that if the Authority wants to pursue the replacement of the spillway and permitting, he will talk with Ron Meese to see what needs to be done. Mr. Beyer stated that Mr. Kaylor explained that Dam and Safety will watch the spillway until it deteriorates so badly and then he would inform the Authority. Mr. Beyer questioned Mr. Kaylor if he would come in next year and tell the Authority that the spillway has to be replaced; and Mr. Kaylor responded negatively indicating that most of the dams actually have inadequate spillways. Mr. Beyer stated that Mr. Kaylor did not see any significant

problems when he reviewed the Authority's annual dam reports, other than fixing the cracks in the spillway which he would recommend doing.

Mr. Stancovich questioned if the overlay as discussed at a previous meeting would be considered a major change, to which Mr. Beyer replied affirmatively. Mr. Beyer explained that, if the Authority would do any major renovations, they would have to be done to Dam and Safety standards.

Mr. Beyer questioned the Board if the Board wanted to proceed as discussed at the last meeting or if they wanted him to see what Ron Meese would recommend. Mr. Stancovich commented that it would not hurt to have a second opinion. Attorney Barbin noted that it may come back with a second opinion that in a few years they would want to see a wider spillway. Mr. Beyer stated that he would obtain more information for the Board for the next meeting.

Mr. Beyer reported that he did look into the Growing Greener 1 and 2 Grants. The Growing Greener Grant 1 application was due in July/August; and for the Growing Greener Grant 2, the money has been spent. Therefore, the Authority may consider an application for next year.

Mr. Beyer noted that he did provide to Mr. Cadwallader the retainer agreement from EADS so that it could be available for budgeting purposes. Attorney Barbin apprised the Board that he did review the Agreement; and it is exactly the same as last year with the exception of the addition of two additional line items relating to the fact that the Engineer is not primarily responsible for the contractor's work or contractor safety, and that the Engineer is not acting in the capacity of a municipal advisor on any financial products or municipal funding. Attorney Barbin stated that the additions made are reasonable and should be included in the agreement.

As it relates to the NSPD permit, Mr. Stancovich questioned the use of the Sewer's Authority's meter, to which Mr. Cadwallader replied that the meter is working fine. Mr. Stancovich commented that we will leave the meter in place for a month or so and then decide what action should be taken.

X. SOLICITOR'S REPORT

Attorney Barbin noted that he had submitted a copy of his report prior to the meeting.

As it relates to the Cooney property purchase, Attorney Barber noted that a meeting had been set up to meet with Attorney Neugebauer at the end of October; however, the meeting had to be rescheduled due to a death in Attorney Neugebauer's family. Attorney Barbin noted that when Mr. Lambrusco called him, he had a problem with the Authority's request of the seven acres at the corner of the property on the other side of the powerline (this is the acreage that Mr. Barton included in the request so that the Authority would have access to the roads and trails), as this area is under option to Rosebud until 2020 to reclaim the boney. Attorney Barbin believes we could include in the purchase agreement a right-of-way if it comes to that. He commented that the meeting with Attorney Neugebauer has been rescheduled to November 10. Attorney Barbin will be at the meeting, along with Mr. Barton.

Mr. Cadwallader apprised Attorney Barbin that, as it relates to the ongoing sewer line replacement, a question has arisen relative to the footage outside of the Authority offices in relation to the adjoining property. Mr. Cadwallader believes the Authority has five feet; however, the resident feels it is 70 feet from the curb line in. When it is measured out, it comes to the sidewalk. When Mr. Cadwallader looks at the GIS, he does not see that much footage. Mr. Beyer commented that the GIS comes from the County and EADS accepts the County information. Attorney Barbin questioned what the concern is. Mr. Cadwallader responded that where the Authority's sewer tap is outside of the office building, he believes the Authority has five feet from the building out, which runs along the adjoining resident's property. The resident indicated that, if it is on his property, he wants it removed. Attorney Barbin questioned how long the new pipe has been in place, to which Mr. Cadwallader replied that the new pipe has been in place for two days. Attorney Barbin questioned if there was a pipe in place prior to

the new pipe being installed, to which Mr. Cadwallader replied negatively. Mr. Stancovich commented that the current sewer line basically runs through the adjoining resident's property. Mr. Beyer questioned if we have a copy of the deed to the property, to which Attorney Barbin replied that he could research the deed. Mr. Cadwallader commented that we would need to research the deed to determine what the Authority needs to do to gain access to the adjoining property for the sewer line. Attorney Barbin stated that he would research the deed to determine what action needs to be taken.

XI. FORESTER'S REPORT

Mr. Barton informed the Board that he has been working with Shawn Claar on the timber sale. Mr. Claar has over 50% completed on the first block. Mr. Claar has been sending monthly payments to the Authority. Mr. Barton noted that he is also marking some extra trees along the edges and things that are dying such as the ash, so the block is going to be expanded a little bit. Whenever the sale is finished, there will be a tally on everything that was extra.

As it relates to the upcoming meeting with Cooney representatives, Mr. Barton stated that he believes it would be most important for the Authority to purchase the piece of property in question so that the Authority has access along the entire area.

Mr. Barton noted that he has been pursuing the educational center; however, he has been meeting with turmoil with some of the wind companies. Mr. Barton attended the American Energy Conference recently in Harrisburg and met with three of the companies; and all three of these companies stated that they do not know if they want the Authority on their property any longer. Mr. Barton pointed out that the Authority does have land owner permission; so he did indicate to the three wind companies that he was not sure if the Authority needed their permission. Mr. Barton noted that he was looking for a lot of the funding to come from the wind companies. He indicated that he has heard back from one company that has indicated that they are 100% dedicated to Mr. Barton's plans.

As information for the Board, Mr. Barton stated that it has been found that there have been some individuals coming onto the Authority's property and running Mr. Claar's equipment in order to gain some firewood. He asked that if any Board member is aware of anyone entering the property to please write down any license plate number they may see. Mr. Cadwallader noted that the Authority staff has been keeping an eye on the property, and the Borough police have been notified as well. Mr. Barton pointed out that the concern is that Mr. Claar's equipment is very expensive. He noted that nothing has been damaged thus far, but it is a concern. Mr. Stancovich questioned how these individuals are getting through the gate, to which Mr. Cadwallader replied that one time they just lifted the wire, and one time they unbolted the clasp and left the wire drop.

XII. UNFINISHED BUSINESS

- 2014 CDBG Grant

Discussed earlier in the meeting.

- Employee Issues

No issues to be discussed.

- Tax Sale – Caldwell Avenue

No discussion was held.

- Cemetery Road Project

Discussed earlier in the meeting.

XIII. NEW BUSINESS

- Health Insurance Renewal

Mr. Stancovich noted that the health insurance renewal was discussed at the budget meeting. There were two plans to choose from; and the Board had discussed proceeding with the Highmark \$250 Plan.

ON MOTION OF MR. YETSKO, SECONDED BY MR. KOVAL, THE BOARD UNANIMOUSLY AGREED TO PROCEED WITH THE PREMIER BALANCE PPO \$250 IPA COMMUNITY BLUE FLEX PLAN AT AN ESTIMATED MONTHLY PREMIUM OF \$7,546.19. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, MR. MIORELLI AND MR. YETSKO.

- Highmark Eye Care

Mr. Stancovich noted that the eye care coverage was also covered at the budget meeting relative to the Fashion Advantage Gold Opt V plan. He noted that this is actually a better plan than the employees currently have.

ON MOTION OF MR. GARTLAND, SECONDED BY MR. KOVAL, THE BOARD UNANIMOUSLY AGREED TO PROCEED WITH THE FASHION ADVANTAGE GOLD OPT V PLAN AT AN ESTIMATED MONTHLY PREMIUM OF \$84.60. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, MR. MIORELLI AND MR. YETSKO.

- 2016 Board Meeting Dates

ON MOTION OF MR. YETSKO, SECONDED BY MR. KOVAL, THE BOARD UNANIMOUSLY APPROVED THE BOARD MEETING DATES FOR 2016 AS PRESENTED (JANUARY 7, FEBRUARY 4, MARCH 6, APRIL 7, MAY 5, JUNE 2, JULY 7, AUGUST 4, SEPTEMBER 1, OCTOBER 6, NOVEMBER 3, DECEMBER 1). BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, MR. MIORELLI AND MR. YETSKO.

- 2016 Budget

Mr. Stancovich noted that two meetings were held for discussion of the budget for 2016. Mr. Cadwallader questioned if we are going to back out the monies that were included for replacement of the spillway, to which Mr. Stancovich replied that those monies will remain. Mr. Koval stated that these monies should be earmarked for the spillway only being that we may need to use some of those monies the following year. Mr. Stancovich stated that we will use the monies budgeted to repair the cracks; and any monies remaining would be used to do anything further once Mr. Beyer investigates the matter further.

ON MOTION OF MR. KOVAL, SECONDED BY MR. GARTLAND, THE BOARD UNANIMOUSLY APPROVED THE 2016 OPERATING BUDGET FOR THE PORTAGE AREA WATER AUTHORITY AS PRESENTED. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, MR. MIORELLI AND MR. YETSKO.

- 2016 Employee Raises

Mr. Stancovich noted that it was discussed in the budget meetings to increase the employee hourly wages by \$0.56 from what they are currently. This would calculate to a total of \$1,164.80 per employee per year, for a total annual cost of \$10,483.20.

ON MOTION OF MR. YETSKO, SECONDED BY MR. MIORELLI, THE BOARD UNANIMOUSLY APPROVED THE EMPLOYEE WAGE INCREASES AS PRESENTED. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, MR. MIORELLI AND MR. YETSKO.

- Christmas Bonus

Mr. Stancovich noted that the Board had approved during the budget session a \$100 Christmas bonus for each of the employees, which would come to a total of \$1,200. He noted that there is a discrepancy being that there are two Board members that contribute their monthly Board meeting payment toward the Christmas bonus. Mr. Stancovich stated that Mr. Miorelli has not been on the Board for a full year; however, the total for the two Board members for the upcoming years will be a total of \$1,200, which would mean that the monies for the Christmas bonuses would technically be coming from Mr. Yetzko and Mr. Miorelli. Mr. Stancovich stated that we have a couple of different options to deal with the Christmas bonus. He explained that if we grant the employees anything over \$100, it would have to be taxed (currently the bonus is a cash bonus). Mr. Stancovich commented that Mrs. Ringler calculated different scenarios for the Board to consider; and what it basically comes down to is they would all roughly be the same. If you add in each employee's current wages and, if the Authority contributes \$100 for each of the Water Authority employees, it would amount to a \$216.67 gross Christmas bonus for each employee (after taxes it would amount to \$191.12). The second option, Mr. Stancovich pointed out, if you add the three additional people (Kelly Randall, Mary Elchin and Sharon Squillario) along with the Water Authority employees, it would amount to a \$187.50 gross Christmas bonus for each (after taxes it would be \$165). For this scenario, it would cost the Authority roughly \$150 in taxes that the Authority would have to pay on top of what is going out.

Mr. Yetzko commented that he did not realize that the Christmas bonuses would be taxable, to which Attorney Barbin replied affirmatively, stating that there are no exceptions for Christmas bonuses. Mr. Yetzko questioned, could we give a bonus of \$200 to each and then the Authority could pay the taxes, to which Attorney Barbin replied affirmatively. Attorney Barbin stated that he has seen many times when entities state that they want to see a bonus that nets a certain amount. He commented that the individual doing the bookkeeping would need to work it out so that the bonus would net a certain amount. Mr. Stancovich stated that Mrs. Ringler did provide information that showed what the net bonus would be. Mr. Yetzko indicated that he would be in favor of granting a \$200 Christmas bonus to each employee and then the Authority pay the taxes. Mr. Stancovich commented that, if this is the case, the net would be \$187.50. Attorney Barbin stated that, if the Board states a net bonus of \$200 each, then Mrs. Ringler can figure out what the exact number would be to arrive at a net of \$200.

ON MOTION OF MR. YETSKO, SECONDED BY MR. MIORELLI, THE BOARD UNANIMOUSLY APPROVED THE EMPLOYEE CHRISTMAS BONUS OF A NET OF \$200 FOR EACH EMPLOYEE, MRS. RANDALL, MRS. ELCHIN AND MRS. SQUILLARIO, AND THAT THE AUTHORITY WOULD PAY THE TAXES RELATED TO THE BONUS. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, MR. MIORELLI AND MR. YETSKO.

- 2015 Write Offs

Mr. Stancovich presented that 2015 write offs that would be turned over to the collection agency. He noted that there are 46 accounts, with total charges of \$5,646.66. After the security deposits are applied \$3,351.75 will be turned over to the collection agency.

ON MOTION OF MR. KOVAL, SECONDED BY MR. YETSKO, THE BOARD UNANIMOUSLY APPROVED THE 2015 WRITE OFFS TO BE TURNED OVER TO THE COLLECTION AGENCY IN THE AMOUNT OF \$3,351.75. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, MR. MIORELLI AND MR. YETSKO.

- Office Painting

Mr. Stancovich stated that a quote was received for the painting of the Authority entrance way, main office area and Mr. Cadwallader's office, to include the doors, window areas, trim, ceiling, walls, etc. The total quote received amounted to \$1,966.61 for all areas.

ON MOTION OF MR. KOVAL, SECONDED BY MR. YETSKO, THE BOARD UNANIMOUSLY APPROVED THE QUOTE RECEIVED FOR THE PAINTING OF THE AUTHORITY OFFICES FOR A TOTAL OF \$1,966.61. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, MR. MIORELLI AND MR. YETSKO.

- Hach PH Meter and Probe

Mr. Stancovich apprised the Board that a quote was received for the purchase of a Hach PH meter and probe. The total cost for the meter would be \$524; and the cost of the PH probe would be \$223, for a total of \$747. These would be purchased through Hach where the Authority purchases all of its supplies.

ON MOTION OF MR. KOVAL, SECONDED BY MR. YETSKO, THE BOARD UNANIMOUSLY APPROVED THE PURCHASE OF THE HACH PH METER AND PROBE AT A TOTAL COST OF \$747. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, MR. MIORELLI AND MR. YETSKO.

- Tires for Backhoe

Mr. Stancovich stated that a quote was received for the purchase of tires for the backhoe. The total cost for the rear tires would be \$80 per tire (\$1,600 total); and the cost of the front tires would be \$240 each (\$480 total). These are Firestone tires from Ray's Tires.

ON MOTION OF MR. KOVAL, SECONDED BY MR. GARTLAND, THE BOARD UNANIMOUSLY APPROVED THE PURCHASE OF THE TIRES FOR THE BACKHOE AT A TOTAL COST OF \$2,080. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, MR. MIORELLI AND MR. YETSKO.

- Rice Signs

Mr. Stancovich informed the Board that a quote was received from Rice Signs for the purchase of various items; i.e., traffic cones, be prepared to stop signs, road closed signs, road work ahead signs, etc. The total cost of the various items would be \$1,730.

ON MOTION OF MR. GARTLAND, SECONDED BY MR. YETSKO, THE BOARD UNANIMOUSLY APPROVED THE QUOTE RECEIVED FROM RICE SIGNS IN THE AMOUNT OF \$1,730. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, MR. MIORELLI AND MR. YETSKO.

XIV. GOOD OF THE ORDER

- Request for Adjustment

Mr. Stancovich noted that one adjustment was received from the resident at 505 Mountain Avenue (toilet leaking in basement; being repaired). The total billed was \$253; and the adjusted payment would be \$84.83.

ON MOTION OF MR. YETSKO, SECONDED BY MR. GARTLAND, THE BOARD UNANIMOUSLY APPROVED THE ABOVE ADJUSTMENT AS PRESENTED. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, MR. MIORELLI AND MR. YETSKO.

- Shawn Claar Logging

ON MOTION OF MR. KOVAL, SECONDED BY MR. GARTLAND, THE BOARD UNANIMOUSLY AGREED THAT THE CHECK RECEIVED FROM SHAWN CLaar LOGGING IN THE AMOUNT OF \$2,106.30 BE DEPOSITED INTO SAVINGS ACCOUNT 106.5. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, MR. MIORELLI AND MR. YETSKO.

- Utility Sales Tax Reimbursement

ON MOTION OF MR. KOVAL, SECONDED BY MR. GARTLAND, THE BOARD UNANIMOUSLY AGREED THAT THE UTILITY SALES TAX REIMBURSEMENT CHECK IN THE AMOUNT OF \$1,625.90 BE DEPOSITED INTO SAVINGS ACCOUNT 106.5. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, MR. MIORELLI AND MR. YETSKO.

- Christmas Party

Mr. Stancovich informed the Board that the annual Christmas party has been scheduled for December 18 at the Crimson Room. Doors open at 6:30 p.m. and dinner will be served at 7:00 p.m. The Christmas party will include invitees from the Water Authority, Sewer Authority, and the Borough Council and Borough employees. Mr. Stancovich stated that any Board members interested in attending should contact Mrs. Ringler at their earliest convenience.

- Residents' Inquiries

Mr. Miorelli stated that Mr. Joe Willinsky approached him regarding his water usage. Mr. Willinsky indicated that when he lived in Cresson, his water usage and bill never changed; however, now that he lives in Portage, his bill fluctuates between \$20 - \$40. Mr. Stancovich stated that, when Mr. Moore was off, Mr. Cadwallader was doing the meter readings and was on a different schedule. Mr. Stancovich stated that Mr. Willinsky should understand that the bill includes water and sewage charges both. Mr. Cadwallader commented that Mr. Willinsky has a new 5/8" meter, which are very accurate. He noted that he had looked into Mr. Willinsky's concern; and he could not find any leaks. Mr. Gartland stated that he also had an individual approach him relative to the fluctuation in his water usage as well, to which Mr. Cadwallader replied that this month he did the meter readings exactly as Mr. Moore would have done them, so in this case it would be the usage. Mr. Cadwallader and Mr. Stancovich indicated that there may be a slow leak in one of the commodes in Mr. Willinsky's residence that is not known.

Mr. Yetzko pointed out that he had someone approach him as well. Two different individuals purchased homes; one party merely had to give notification to the Authority on a name change on the property; and the other individual was charged a hook-up fee. Mr. Cadwallader explained that if the

individual is already a customer in the system, they do not have to pay a security deposit. If they are not, then a security deposit is required.

Mr. Yetsko informed the Board that the new garbage rates were approved by Borough Council. He indicated that when looking at his garbage collection charge on his bill, it is \$14.30; however, the new agreement stated that there were no changes and stated that the garbage charge was \$12. He questioned if the garbage collection charge is included on the Authority's bill, to which Mr. Cadwallader replied affirmatively. Mr. Cadwallader noted that once the Authority is notified, the correct garbage collection fee will be changed on the Authority's bills.

Mr. Miorelli commented that at one of the meetings, Mr. Beyer had mentioned the mapping system. He indicated that this was not brought up at the budget meetings. Mr. Cadwallader replied that this was brought up, but the cost of the mapping system was held back because of the possible spillway renovations. Mr. Miorelli commented that, with the money it could save the Authority, he believes the Authority should find some way to have this implemented. Mr. Miorelli explained that this is a computerized mapping system that will show every valve, pipe, etc. Mr. Beyer indicated that the cost he had presented to the Board was a cost to do mapping of the entire system. If the Authority desires, it could split this cost over the next couple of years and just do certain pieces of the system at a time. Mr. Miorelli commented that we may have to piecemeal it, but it would be a good thing to have. Mr. Cadwallader stated that a cost of \$30,000 was presented to do the entire system, which included the computers, training, etc. He commented that, if we are going to look at implementing this piecemeal, the Martindale and Spring Hill areas would be best to look at first. Mr. Miorelli stated that the gas lines could be included as well, to which Mr. Cadwallader interjected that we could include anything we want since the mapping is done in layers. He commented that we could even include the location of all of the fire hydrants. Attorney Barbin indicated that the Authority did leave money in the budget for the dam repairs, so those monies could be used if the Board so desires. Mr. Cadwallader noted that he would investigate this matter further and determine if it could be implemented piecemeal.

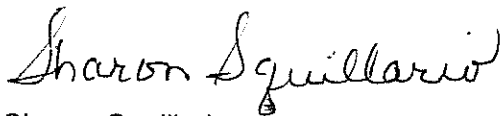
XV. ADJOURNMENT

THERE BEING NO FURTHER BUSINESS, ON MOTION OF MR. KOVAL, SECONDED BY MR. GARTLAND, THE BOARD ADJOURNED THE MEETING AT 8:00 P.M. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, MR. MIORELLI AND MR. YETSKO.

XVI. NEXT MEETING

The next meeting will be held on Thursday, December 3, 2015 at 7:00 p.m.

Respectfully submitted,



Sharon Squillario
Recording Secretary