

A meeting of the Board of Directors of the Municipal Authority of the Borough of Portage was held on Thursday, December 3, 2015, at 7:00 p.m., in the Conference Room at 606 Cambria Street.

Those in attendance were:

Mark Stancovich, Chairman
John Gartland
Steve Koval
Dave Miorelli
Jerome Yetsko

Also present were: Attorney William Barbin, Solicitor; Ron Cadwallader, Supervisor; Joe Beyer, The EADS Group; Mike Barton, Forester; Ron Portash, Mainline Newspapers; Bob Koban, Resident.

I. CALL TO ORDER

Mr. Stancovich, Chairman, called the meeting to order at 7:00 p.m., which was followed by the Pledge of Allegiance and Roll Call.

II. RECOGNITION OF GUESTS

Mr. Stancovich recognized Mr. Portash, Mainline Newspapers.

Mr. Stancovich recognized Mr. Koban. Mr. Koban stated that he lives off of Cemetery Road and wanted to address the Board relative to the new project going on in that area. He stated that he built his home 15 years ago and historically has had low water pressure, which was inherent of where he was in elevation and where he was located on the system. He commented that in various conversations with the Authority through the years, he understands that it is what it is and it is something that he had to deal with. Mr. Koban explained to the Board the various concerns he experiences with the low pressure in using the shower, the faucets, the hose outside to wash the car, all of which he has learned to live and deal with over the past 15 years.

Mr. Koban stated that residents from the Cemetery Road area came to meet with the Authority over a year ago, which was a very cordial meeting. Mr. Koban was not present at the meeting; however, he followed the results of the meeting in the minutes. At that point, he understood that what was developed was the project that was completed with the new water line coming up Cemetery Road. Mr. Koban pointed out that, through the last 15 years, it has been conveyed to him that if and when the Cemetery Road project every happened, there would be a loop tied into the hydrant in front of his residence which would address the pressure problem. He understood that the line would come up Cemetery Road and loop into the system in front of his residence where his cap comes across. Mr. Koban stated that, as the project developed, it was put on hold for a while; and when he inquired, he was told that the project was put on hold until next year, which was not the case. He did contact Mr. Cadwallader last week and indicated that his pressure regulator was down to the minimum in order to get the full amount of pressure with the low pressure he has, and he did not want to come home and find that he has 50 – 80 pounds of pressure on a line that he did not have before.

Mr. Koban noted that during the conversation with Mr. Cadwallader, Mr. Cadwallader mentioned that in order for Mr. Koban's concerns to be addressed, he would have to make the connection and tap and would have to pay the \$2,000 tap fee because it would be a separate tap coming up the road as Mr. Koban's tap is currently on another line. Mr. Koban noted that he was taken back by this information as his plight has been the same for the past 15 years, and there are residents on Cemetery Road that have been there longer than he has. He noted that, if the project was being done to resolve the problems of all individuals on Cemetery Road, there are residents that are in the same situation as he. Mr. Cadwallader commented that one resident near Mr. Koban comes off of Cemetery Road and one resident comes off the same tap as Mr. Koban.

Mr. Koban stated that he was instructed by Mr. Cadwallader to come and discuss his concerns with the Board. He noted that, from a personal perspective, he feels that he is being slighted. He has never made formal complaints to the Board relative to his water pressure concerns. Mr. Koban noted that he is not even sure he has the minimum required pressure, to which Mr. Cadwallader indicated that the minimum required pressure is 20 pounds. Mr. Koban noted that when he measures his pressure it is 22 pounds, but he is not sure what the requirements for measurement are; i.e., whether it is for a duration of one time per day. He indicated that there are times when he turns on his faucet and there is no water and has to turn on another faucet in order to get water. Mr. Koban pointed out that he realizes this is his problem since he built the house in a location where there is bad pressure; however, it was always his understanding that the intention of the project was always to be looped in. In the past 15 years, he was not told that the project would come up Cemetery Road and go past his home and not be connected to the hydrant in front of his residence. Mr. Cadwallader noted that, in this project, the hydrant in front of Mr. Koban's residence will actually go away because of the pressure problem with it. Mr. Koban questioned, if that is the case, what will happen with the cleaning of the lines, to which Mr. Cadwallader replied that there will be a blow-off placed and it will not be a hydrant but a valve with a piece of pipe.

Mr. Koban questioned if there would be any consideration by the Board to do the original intentions of the project to loop in this line. Mr. Stancovich pointed out that it was his understanding that if the high pressure line on Cemetery Road would be looped into the line on Koban Drive, the line pressure is such that it would drain the system. Mr. Koban explained that the conversations he had were never official conversations, but it was his understanding that if this was the case, there could be some type of pressure reducing valve that could be used to control this. Attorney Barbin indicated that the concern would be a pressure-reducing valve at a high expense to serve one to two customers. Mr. Stancovich noted that we do not know what the pressure is of the residents below Mr. Koban's, to which Mr. Cadwallader agreed stating that being that it is Mr. Helsel's system, the Authority does not take care of it other than having a meter in the area. Attorney Barbin questioned if Mr. Helsel's area is a private system, to which Mr. Cadwallader replied affirmatively. Attorney Barbin questioned if he was correct in understanding that this is why the Authority was stating that Mr. Koban was required to pay a tap fee because he technically has never been a customer. Mr. Koban stated that he did pay a tap fee in the past, to which Attorney Barbin commented that if Mr. Koban did already pay a tap fee, then he should not be required to pay another tap fee. However, Attorney Barbin noted, the Board may request that Mr. Koban pay some amount toward a pressure reducing valve. Mr. Koval questioned the cost of a pressure reducing valve, to which Mr. Beyer replied that it may be close to \$80,000. Mr. Koban stated that he understands that the pressure reducing valve is expensive; however, the problem could be solved by running the line in front of his existing tap.

Mr. Cadwallader pointed out that the resolution to this, which would be up to the Board to agree, would be to run the line across the road at the telephone pool, which is Mr. Koban's property line, and bring the line to the property line and Mr. Koban would have to go from that point. Mr. Koban questioned, if the line is coming across the road, why not come to where the line he currently has, to which Mr. Cadwallader replied that he would then have to go into the Helsel development to do that. Mr. Koban commented that the Authority has the right-of-way. Mr. Cadwallader indicated that the line would be at the upper side of the property where the telephone pool is on Mr. Koban's property. Mr. Koban questioned how far below the hydrant does his line tap in, to which Mr. Cadwallader replied that it would be at the lower end of Mr. Koban's house. Mr. Beyer drew a drawing of where the line runs. Mr. Koban pointed out that the problem becomes if he has to disrupt his driveway to get the line across. If the line goes the way he recommended, his driveway would not be affected. Mr. Koban pointed out that his tap is below the current hydrant near his residence.

Mr. Stancovich questioned if what Mr. Koban is suggesting is to extend the main across the road to meet Mr. Koban's tap, to which Mr. Koban replied that running the line to where the taps are at was the original intent of the project as there were to be two lines coming down Cemetery Road. Mr. Cadwallader explained that there will be two lines, but part of it will be dead. From the Michael's residence up Cemetery Road to where the line comes out of the Lutz development will still be live to keep a loop system in so that there is no dead end. Mr. Koban questioned why the line is not looped

to his residence now, to which Mr. Cadwallader replied that it is looped to Mr. Koban's residence now but it is off the low pressure line and we would have to put the pressure reducing station in. Mr. Koban questioned why that line could not be used, to which Mr. Cadwallader replied that we would have to put the pressure reducing station in. Mr. Koban commented that, if this is the case, this makes his situation even more unique because his water is coming up from the development, to which Mr. Cadwallader interjected that the water is coming both ways. Mr. Koban indicated that if this is the case, then why not tap into the Authority's side of the line with the high pressure. Attorney Barbin questioned if it was fair to say that the Authority would not want to put high pressure water into the existing old pipes from the Helsel development, to which Mr. Cadwallader replied affirmatively. Attorney Barbin indicated that the Authority cannot afford to put high pressure into the old pipes, to which Mr. Cadwallader agreed indicating that the pipes would then come across the street so that we are not using the old lines.

Mr. Koval questioned what would be the problem of coming across the street where Mr. Cadwallader suggested and then Mr. Koban go to where his line is, to which Attorney Barbin replied that Mr. Koban's driveway would be a concern. Mr. Koban indicated that his driveway would be his problem, but from a logical standpoint it would not be a difference to the Authority to do the exact same thing and not cause him the hardship of having to affect his driveway to get to the same point. Discussion took place regarding Mr. Koban's responsibility for the line; and Attorney Barbin pointed out that, if the Authority taps Mr. Koban from the Authority's line directly, the part under the road would become the Authority's responsibility. Mr. Cadwallader noted that a simple solution would be to run the line across the road and tie the line in if that is the decision of the Board. Mr. Miorielli questioned if we could run a diagonal directly across the road, to which Mr. Cadwallader pictorially explained to the Board where the line runs and Mr. Koban's tap is. Mr. Barton questioned if Mr. Koban could take responsibility for what is under the road, to which Mr. Cadwallader replied that he does not think he can because it is a Township road. Mr. Koban pointed out that he feels bad having to come to meet with the Board; however, over the years, with his pressure problem, he recently felt that with the new project there would be light at the end of the tunnel. He then found out that he was not part of the project. Mr. Koban stated that, if he is not going to be part of the project, he questions what the minimum pressure is and whether he has it because this becomes the bigger issue to him moving forward.

After additional discussion, Mr. Stancovich pointed out that there are three residents in question (Bob Koban, Pat Kunko and Mike Kunko). He indicated that when the Helsel line comes up the road past the Lysinger residence, there are two valves in that location; then there is a line that comes up Koban Drive and that is what feeds the hydrant. He questioned if it would be possible to disconnect the line at the bottom in front of the Lysinger residence and shut the valve. Mr. Cadwallader responded that shutting the valve would be perfect; however, his concern with the entire situation is that the line in question has never had this type of pressure on it. He noted that there was a pressure test done on this line at 11:00 a.m. in the morning; and the line was holding 160 pounds of pressure. At night, the pressure is going to creep, so you would be between 180 – 200 pounds of pressure. Mr. Stancovich questioned what type of pipe is under Koban Drive, to which Mr. Cadwallader replied that it is probably C900. Mr. Stancovich commented that he is fearful that if we run a line to bring Mr. Koban up to pressure, we are going to have to do the same for the other two residents as well. Mr. Cadwallader indicated that, by putting a line in, we would open up the area for Mr. Helsel to increase the development and develop all of that area in that in the past they could go further because we did not have the appropriate pressure. Attorney Barbin stated that this would be a good thing, to which Mr. Cadwallader agreed.

Mr. Stancovich stated that his comments were just a thought being that the line is already present that comes up to the hydrant. Mr. Cadwallader commented that as long as Mr. Helsel allows this, this would be a simple solution. Mr. Stancovich stated that we could perhaps approach Mr. Helsel and request that the Authority take over the section of line on Koban Drive; and in all reality, we should request taking over the entire area because if something happens, it is the Authority's concern anyway. He pointed out that if Mr. Helsel agrees, it will allow the Authority to address the pressure concerns of the three residents. Mr. Stancovich indicated that he does not know what it would take to do this, to which Mr. Cadwallader replied that, if there is a valve there, all it would take it to turn it off

and allow Mr. Koban to feed from the top but you are creating a dead end, which is not appreciated by DEP. Mr. Stancovich commented that he just wanted to address all of the concerns now because if the Authority only addresses Mr. Koban's concerns, we will be running ¾" line from Cemetery Road to each of the houses. He further indicated that everything would come down to Mr. Helsel permitting the Authority to take over the line. Mr. Cadwallader stated that if this is done, it would require some other items in Mr. Koban's house, such as at least a 300 pound pressure reducer. Mr. Stancovich emphasized that we do not want to just solve Mr. Koban's concerns, but all of the residents. He stated that the most logical answer to the concern that he could think of would be to eliminate that section, take over that section, and tie Cemetery Road into it. Mr. Cadwallader commented that he has not had any other concerns voiced by residents in that area, to which Mr. Stancovich responded that it might be beneficial to take some other readings in that area as well. Mr. Stancovich pointed out that, since there is a future of potential development in this area, we should address it now. Attorney Barbin stated that he assumes the Authority has a policy not to provide service if there is not sufficient pressure, to which Mr. Cadwallader replied affirmatively.

Mr. Koval questioned what the cost of the Authority would be if we went with Mr. Stancovich's suggestion, to which Mr. Stancovich replied that it would be minimal compared to a pressure reducing station or a pump station. Mr. Koval questioned if we should let the other residents mentioned above of the potential requirement of a pressure reducing valve, to which Mr. Stancovich replied that we would have to inform them of all of the plans. Mr. Yetsko noted that he would be in agreement with talking with Mr. Helsel. Mr. Cadwallader indicated that any work would not be done until the spring because of the oncoming winter weather, to which Mr. Koban replied that this would be fine. Attorney Barbin explained that the Authority would have to acquire the line, do a Bill of Sale and acquire the rights before any work could proceed.

ON MOTION OF MR. YETSKO, SECONDED BY MR. GARTLAND, THE BOARD UNANIMOUSLY AUTHORIZED MR. CADWALLADER TO SPEAK WITH MR. SHAWN HELSEL RELATIVE TO THE AUTHORITY TAKING OVER THE LINE DESCRIBED ABOVE, INVESTIGATING WHETHER THIS WOULD BE A FEASIBLE SOLUTION, AND TO COME BACK TO THE BOARD WITH THE BILL OF SALE AND OTHER NECESSARY PAPERWORK TO INITIATE THE AUTHORITY'S TAKING OVER THE LINE. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, MR. MIORELLI AND MR. YETSKO.

Mr. Koban thanked the Board for their consideration and departed from the meeting at this time.

III. CORRESPONDENCE

Mr. Stancovich noted that correspondence was received relative to the 2016 annual PMAA Conference to be held on August 28-31, 2016 in Pittsburgh. Any Board member interested in attending should contact Mr. Cadwallader.

IV. APPROVAL OF MINUTES

ON MOTION OF MR. YETSKO, SECONDED BY MR. KOVAL, THE BOARD UNANIMOUSLY AGREED TO DISPENSE WITH THE READING OF THE NOVEMBER 5, 2015 MINUTES BEING THAT THEY WERE DISTRIBUTED IN WRITTEN FORM AND UNANIMOUSLY ACCEPTED THE MINUTES AS PRESENTED. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, MR. MIORELLI AND MR. YETSKO.

V. AGENT'S EXPENDITURES

No Agent's expenditures to be presented.

VI. INVOICES

1 st Summit Bank	\$ 391.34
Blue Earth Labs, LLC	1,804.20
Cambria Mailing Service Inc.	78.01
CMPA	1,000.00
Copy Tech Office System Inc.	69.17
Ebensburg Office Supply	543.84
Environmental Service Laboratories, Inc.	160.00
Frederick J Brown	475.00
FWF Insurance Agency, Inc.	2,051.00
Grannas Bros. Stone & Asphalt Co., Inc.	735.31
Hach	3,784.36
Helsel Excavating	933.84
Hite Company	29.00
John Gartland	50.00
L/B Water Service, Inc.	2,587.01
Laurel Sand and Stone	1,278.50
Ludwig Electric LLC	2,696.09
Mainline Newspaper	56.00
Mark Stancovich	50.00
Mary L Elchin	144.00
National Road Utility Supply Inc.	115.00
New Enterprise Stone & Lime Co, Inc.	784.86
Partsmaster	279.88
Portage Auto Parts	18.99
Portage Post Office	147.00
Portage Service Center	487.00
Ray's Lawnmower	51.70
Ray Oil & Gas Co	529.45
RDM – Johnstown, LLC	375.00
Ronald J Cadwallader, Jr	20.00
Sharon Squillario	50.00
Stager's Store	193.17
Stephen F Koval	50.00
Stevens Company	204.32
Teno's Truck & Auto Repair	113.64
Tri-State Instruments	1,044.40
Truck Trailer Parts, Inc.	209.73
Univar USA, Inc.	8,323.48
Verizon Wireless	178.50
Zee Medical Inc.	77.36
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	\$32,170.15

Paid Bills

James Skutch	\$ 100.00
Grace Cummings	100.00
Michael Barton	1,437.80
Comcast	264.42
PA One Call System, Inc.	52.07
Penelec	1,749.60
REA Energy Cooperative Inc.	1,117.18
Safeguard	273.52
Stephanie Lee	100.00
SwiftReach Networks, Inc.	185.50

Aflac	226.22
Brittany Lee	100.00
DEP	35.00
Galeton	36.83
Highmark Blue Shield	7,630.87
Pro Disposal, Inc.	142.00
Sheetz Fleet Service	374.35
Verizon	423.57
DEP	35.00
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	\$14,383.93

ON MOTION OF MR. YETSKO, SECONDED BY MR. KOVAL, THE BOARD UNANIMOUSLY AGREED TO ACCEPT AND PAY INVOICES IN THE AMOUNT OF \$72,009.99 (REGULAR BILLS, \$32,170.15; PAID BILLS, \$14,383.93; PennVEST, \$3,896.36 AND \$5,508.55; USDA, \$16,051.00). BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, MR. MIORELLI AND MR. YETSKO.

VII. TREASURER'S REPORT

ON MOTION OF MR. KOVAL, SECONDED BY MR. GARTLAND, THE BOARD UNANIMOUSLY AGREED TO DISPENSE WITH THE READING OF THE NOVEMBER 2015 TREASURER'S REPORT AS IT WAS PREVIOUSLY DISTRIBUTED IN WRITTEN FORM AND UNANIMOUSLY ACCEPTED THE REPORT WITH A BALANCE OF: BEGINNING CASH, \$1,505,553.96; CASH IN, \$213,415.00; CASH OUT, (\$222,136.58); ADJUSTMENT (INTEREST/MISC.), \$0; ENDING CASH, \$1,496,832.38. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, MR. MIORELLI AND MR. YETSKO.

VIII. SUPERINTENDENT'S REPORT

Mr. Stancovich noted that Mr. Cadwallader's report was distributed to the Board members prior to the meeting; and he asked the Board if there were any questions regarding the report.

Mr. Cadwallader informed the Board that the blazer was damaged by a deer. The insurance company was contacted and will be providing an estimate of damages.

As it relates to the measurement probe for the MSDS permit, Mr. Cadwallader indicated that the staff wants to try a Weir probe to see if it works any better.

On the Cemetery Road project, Mr. Cadwallader reported that all of the main line work has been completed. He expressed his appreciation to the Sewer Authority for all of their assistance. The main is in and the taps are present; however, the Authority staff will have to do the service line after the residents have installed the pressure reducers. Mr. Stancovich stated that the Spaid residence will need tied in, to which Mr. Cadwallader replied that the potential is there with a valve and a piece of pipe above the hydrant so if there is any future development, we will be ready to move forward. Mr. Cadwallader explained that, with the Cemetery Road project, the hydrant at the Koban residence will be taken out. If we acquire the line, we can put it at the bottom of the line which will put another hydrant into the system. If the line is not acquired, Mr. Cadwallader noted, we will still pull it and place a blow off valve on it.

Mr. Cadwallader informed the Board that he, along with Mrs. Ringler and Mr. Moore, attended the Badger conference as mentioned at the last meeting. Badger is looking at phasing out certain products that the Authority uses. Badger is looking at a Beacon system which consists of iPads to do the readings. The meters will be fine; however, the read center into the billing software will be phased out. Mr. Stancovich asked that Mr. Cadwallader keep apprised of this for budgeting purposes in the

future in that for every read you would take it, there would be a charge. Mr. Cadwallader pointed out that with all of the reads we do, it would probably be \$128 per month. He noted that the upgrade will probably be approximately \$17,000.

As it relates to the property on Caldwell Avenue, Mr. Cadwallader commented that it has been sold. Therefore, the Authority will need to look at other properties for the pipe yard.

Mr. Cadwallader apprised the Board that he had provided a list of those customers who did experience freeze-ups last year. He indicated that he wanted to request that these customers be given permission to let their water run this winter season. However, Mr. Cadwallader pointed out, if the Board grants permission to these customers to let their water run, and they decide to shut the water off and the line freezes, the Authority should not be responsible. Mr. Stancovich commented that these customers would continue to be charged an average bill during the time they are permitted to let their water run. Attorney Barbin noted that for discharge of the average bill paid by the customer, the customers should be notified that they would be solely responsible if they decide to not let their water run and line the does freeze.

ON MOTION OF MR. KOVAL, SECONDED BY MR. MIORELLI, THE BOARD AGREED TO NOTIFY THE 12 CUSTOMERS WHO ARE ON THE 2015-2016 FREEZE-UP LIST GRANTING THEM PERMISSION TO LET THEIR WATER RUN DURING THE WINTER MONTHS TO PREVENT FREEZE-UP AND THAT THEY WOULD BE CHARGED AN AVERAGE BILL DURING THIS TIME. THE CUSTOMERS WOULD ALSO BE NOTIFIED THAT, IF THEY DECIDE TO TURN OFF THEIR WATER AND NOT LET IT RUN, THE AUTHORITY WOULD NOT BE RESPONSIBLE IF THE LINE DOES FREEZE UP. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, AND MR. MIORELLI. MR. YETSKO ABSTAINED FROM VOTING.

Mr. Yetzko questioned the list of tap-ins that Mr. Cadwallader provided to the Board, to which Mr. Cadwallader replied that this was for the Board's information. Mr. Yetzko questioned if these are residents that have paid the tap fees, to which Mr. Cadwallader replied affirmatively.

Mr. Miorelli commented that he was in Stager's Store recently and noticed an add on the advertisement board relative to a property owned by Leo and Judy Cerwensky that was a free property with no taxes available to anyone interested; if anyone was interested, they were to contact the Water Authority. Mr. Cadwallader commented that he did not know what this was about; however, the Cerwensky property does border the Authority's property. Mr. Miorelli indicated that the advertisement stated that the Authority owned the property. Mr. Cadwallader stated that he would check into this matter and let the Board know.

IX. ENGINEER'S REPORT

Mr. Beyer commented that a copy of the Engineer's Report was distributed to the Board prior to the meeting.

As it relates to the Martindale transmission line, Mr. Beyer reported that he talked with Lumadue; and Lumadue would like to get someone else to complete the as-builts as Geotech is giving him a runaround.

Relating to the CDBG project on Mountain Avenue, Mr. Beyer indicated that he talked with Mr. Custer this week on the change orders. Mr. Custer has not sent out the change orders as he is currently undergoing an audit; and with the status of the current State budget, they are auditing the CDBG monies from the past and making sure that work was only done that was allocated from the start of the grant. Mr. Custer stated that the State is actually making Authorities, not in Cambria County, pay money back to them for additional work. Mr. Beyer commented that Mr. Custer would like the Authority to wait until after the first of the year when the audit is complete.

As it relates to the spillway, Mr. Beyer indicated that, basically because the PMF is only at 29%, the Authority is being told that it either has to lower the reservoir's elevation down (water level) and/or do some overtopping protection or build another spillway. He explained that if the Authority continues to fix the cracks in the spillway, it may be good for another five to six years. However, if the Authority indicates that it wants to fix a certain section of the spillway, it will not be permitted to do that without doing the above. Mr. Beyer noted that it would probably be in the Authority's best interest to fix the cracks and budget future monies to address the spillway completely (probably over \$1M). Mr. Cadwallader commented that it would definitely be a waste of dumping water because if we get into a drought there would be a concern. Attorney Barbin stated that if you pursue lowering the water level, you lost the capacity of the dam for good. Mr. Beyer stated that if the Board would like, he could look further into this and obtain some costs for the Board to review; however, in the meantime, we should continue to fill the cracks. Mr. Stancovich pointed out that, as the budget is completed for 2016, this is a matter that should be kept on the books and considered when doing the budget for 2017. Mr. Cadwallader questioned if we could tie in Army Corp money in for the spillway, to which Attorney Barbin replied that Act 313 has been abolished so these monies would not be available.

X. SOLICITOR'S REPORT

Attorney Barbin noted that he had submitted a copy of his report prior to the meeting.

As it relates to the Cooney property purchase, Attorney Barber reported that after the last meeting, he and Mr. Barton met with the accountant and attorney for Cooney. During the meeting, representatives from Cooney stated that they had some concerns; however, Mr. Barton explained the reasoning behind the Authority's property request and they did understand the explanation. The next step in the process will be to draft a deed with a description of the property being requested. Attorney Barbin noted that there is a description of the road to the windmills; however, Kimball will not release it but Cooney has asked that they release it. Attorney Barbin indicated that he believes all issues have been resolved and we are basically back to acquiring all of the land that Mr. Barton had shared with the Board. Attorney Barbin stated that he thought there were 11 acres that Cooney still thought they had leased; however, after they reviewed the map they realized that this was not the case. Mr. Barton indicated that this would give the Authority access from the windmill road and beyond Cooney's gate past the power line to the end of the watershed so we will not have to go down the hill, which has not been available before. Both Mr. Barton and Attorney Barbin stated that the availability of the road system in this area will be extremely beneficial to the Authority in the future.

XI. FORESTER'S REPORT

Mr. Barton informed the Board the timber sale is progressing very well. He stated that Mr. Claar does a superb job.

As it relates to the discussion at the last meeting relative to the footage outside of the Authority offices in relation to the adjoining property, Mr. Barton reported that he did do a deed search. Mr. Cadwallader stated that the research showed that the Authority did own the four feet and the Authority is within its legal right to come through the area. Mr. Koval questioned if the owner of the adjoining property was made aware of this, to which Mr. Cadwallader replied affirmatively. Mr. Barton explained that the deed search did show that the resident, on the original deed, had sold the four feet to the Authority approximately 15 years ago. The deed read 70 feet; however, there was an exception of the four feet that was sold to the Authority. Mr. Yetsko questioned what will be done with the sewer line that runs through the basement of that residence, to which Mr. Cadwallader replied that it will be eliminated.

Mr. Cadwallader reported that he wanted to bring to Mr. Barton's attention that the Authority received a Penelec Vegetation and Management Worksheet wherein Penelec wants to spray some chemicals and cut some trees on the watershed. He was bringing this to Mr. Barton's attention because of some

concerns in the past. Mr. Barton stated that he would contact Penelec and check into this matter as he was notified that the Cambria/Somerset Authority received a similar letter.

XII. UNFINISHED BUSINESS

- 2014 CDBG Grant

Discussed earlier in the meeting.

- Tax Sale – Caldwell Avenue

Removed from the agenda; property has been sold.

- Cemetery Road Project

Discussed earlier in the meeting.

- 2015 Christmas Bonuses

Mr. Stancovich commented that action was taken at the last meeting relative to the 2015 Christmas bonuses; however, action needs to be retaken by the Board. He explained that there are two Board members that give the monthly Board meeting money back to the Authority to be put toward the Christmas bonuses; and it looked like the Authority was not giving any money toward the Christmas bonuses. A reconfiguration was done with all of the taxes being paid by the Authority to allow the employees to receive a \$200 Christmas bonus.

ON MOTION OF MR. YETSKO, SECONDED BY MR. KOVAL, THE BOARD UNANIMOUSLY APPROVED THE EMPLOYEE CHRISTMAS BONUS OF A NET OF \$200. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, MR. MIORELLI AND MR. YETSKO.

XIII. NEW BUSINESS

- Carry Over of Vacation Time

Mr. Stancovich informed the Board that a letter was received from Mr. Moore requesting that he be permitted to carry over his remaining vacation days over into 2016. Mr. Moore has nine days that he is requesting to be carried over. Mr. Stancovich noted that there is no limit in the policy as to the number of days to be carried over. Mr. Cadwallader explained that Mr. Moore was absent from the Authority for a period of time and was not able to take the time off. Attorney Barbin noted that, if the Authority is going to have such a policy, there should be a legitimate reason submitted by the employee to the Board for requesting the carry-over. Mr. Koval questioned if we should request Mr. Moore to resubmit his letter noting the reason, to which Attorney Barbin replied that this should not be necessary since Mr. Cadwallader explained the circumstances. Mr. Stancovich indicated that the Board could require in the future that any similar requests be submitted to include the reason for the request to carry over any time. Mr. Cadwallader pointed out that there is no limit in the policy on the number of days that could be carried over, to which Mr. Stancovich indicated that perhaps we should put a limit on the policy on the number of days that can be carried over. He indicated that if an employee is employed for 10 years, they receive three weeks of vacation; so nine days would be approximately three weeks. Therefore, at any given time if an employee is between 10 and 30 years, an employee would have a maximum of five weeks so they could keep three weeks and carry over two. Mr. Koval suggested that this be placed in the policy, to which the Board agreed.

ON MOTION OF MR. KOVAL, SECONDED BY MR. MIORELLI, THE BOARD UNANIMOUSLY APPROVED THE REQUEST OF MR. MOORE AS OUTLINED

ABOVE. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, MR. MIORELLI AND MR. YETSKO.

ON MOTION OF MR. KOVAL, SECONDED BY MR. MIORELLI, THE BOARD UNANIMOUSLY APPROVED A CHANGE TO BE MADE TO THE PERSONNEL POLICY THAT THERE WOULD BE A LIMIT PLACED ON THE AMOUNT OF VACATION TIME THAT COULD BE CARRIED OVER TO THE FOLLOWING YEAR OF NOT MORE THAN 10 DAYS ABOVE WHAT IS ALLOCATED FOR THE CURRENT YEAR TO BE CARRIED OVER TO THE FOLLOWING YEAR. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, MR. MIORELLI AND MR. YETSKO.

- CD Renewal

Mr. Stancovich apprised the Board that notice was received that one of the CDs will automatically renew December 3, 2015 with a maturity date of December 3, 2018. Any changes must be made within seven days of the renewal date. The annual interest rate and annual percentage yield have not been determined as yet. Mr. Koval commented that when the Authority had set up the CDs, there was a 5, 4, 3, 2, 1; and this is the third CD that would renew for five years that would put it at the end of the renewals. Attorney Barbin noted that this was the Board's agreement; however, the bank is saying that it would review at the exact same terms. Mr. Stancovich indicated that also received what a list of the current renewal rates; and the renewal rate for five years would be at 1.55%; however, the relationship rate would be 1.81%, which the Authority would receive.

ON MOTION OF MR. KOVAL, SECONDED BY MR. GARTLAND, THE BOARD UNANIMOUSLY AGREED TO RENEW THE CERTIFICATE OF DEPOSIT AS DISCUSSED ABOVE AT THE FIVE YEAR RATE OF 1.81%. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, MR. MIORELLI AND MR. YETSKO.

- Filter Plant Performance Evaluation

Mr. Stancovich stated that the Authority is in receipt of the filter plant performance evaluation. Mr. Cadwallader noted that there were no major deficiencies.

- Robert Koban Tap

Discussed earlier in the meeting.

- Penelec Vegetation Management Worksheet

Discussed earlier in the meeting; Mr. Barton will address.

- Garbage Agreement

Mr. Stancovich stated that the Authority is in receipt of the final garbage agreement between the Authority and the Borough. There were no changes from last year.

ON MOTION OF MR. KOVAL, SECONDED BY MR. MIORELLI, THE BOARD UNANIMOUSLY APPROVED 2016 GARBAGE AGREEMENT BETWEEN THE AUTHORITY AND THE BOROUGH AS PRESENTED. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, MR. MIORELLI AND MR. YETSKO.

XIV. GOOD OF THE ORDER

- Benscreek Well Quotes

Mr. Cadwallader indicated that this matter was included in the 2016 budget. Two quotes were received. Mr. Cadwallader noted that the quote received from Eichelberger (approximately \$11,000) included the cost for a geologist that would be needed for the water that will be pulled out with a low Ph. He noted that he would talk with the sanitarium to see if we can put it in the holding pond rather than bring in a geologist. The quote from Eichelberger would be removing of the galvanized pipe and placing PVC. Mr. Stancovich noted that the request received from Moody was \$16,820.

ON MOTION OF MR. YETSKO, SECONDED BY MR. KOVAL, THE BOARD UNANIMOUSLY APPROVED THE QUOTE RECEIVED FROM EICHELBERGER AS DESCRIBED ABOVE. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, MR. MIORELLI AND MR. YETSKO.

- S&T Checking Account - USDA

Mr. Stancovich informed the Board that the S&T checking account for the USDA account approximates \$85,000. Mr. Cadwallader noted that there are still bills outstanding for this project. Mr. Stancovich noted that Mrs. Ringler questioned if there is any possibility if these monies could be transferred to the money market account or the savings account so that some type of interest could be gained until the payment is due. He noted that there is currently a .56% interest rate on the money market account, and a .46% interest on the savings account.

ON MOTION OF MR. KOVAL, SECONDED BY MR. GARTLAND, THE BOARD UNANIMOUSLY AGREED THAT THE MONIES FROM THE USDA ACCOUNT BE MOVED TO THE MONEY MARKET ACCOUNT AS DESCRIBED ABOVE. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, MR. MIORELLI AND MR. YETSKO.

XV. EXECUTIVE SESSION

The Board adjourned into Executive Session to address personnel matters.

XVI. READJOURNMENT INTO REGULAR SESSION

The Board readjourned into regular session at 8:53 p.m.


XVII. ADJOURNMENT

THERE BEING NO FURTHER BUSINESS, ON MOTION OF MR. MIORELLI, SECONDED BY MR. GARTLAND, THE BOARD ADJOURNED THE MEETING AT 8:54 P.M. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, MR. MIORELLI AND MR. YETSKO.

XVIII. NEXT MEETING

The next meeting will be held on Thursday, January 7, 2015 at 7:00 p.m.

Respectfully submitted,


Sharon Squillario
Recording Secretary

