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The State Bar of Texas is proud to present this third edition of the Texas Collections Manual. Since its initial publication in 1980, the manual has been an excellent resource for all Texas lawyers. This edition will continue that tradition. It covers a number of topics in expanded detail and substantially refines subjects addressed in earlier editions.

The members of the State Bar’s Texas Collections Manual Committee have devoted three years of time and effort to this project. The Bar is especially grateful for the dedication and invaluable service of the committee and its chair Daniel J. Goldberg, who has been involved with this manual since its inception.

Lynne Liberato
President, State Bar of Texas
Preface

The third edition of the *Texas Collections Manual* is the product of countless hours of labor by Texas attorneys who volunteered their time, effort, and expertise as members of the Texas Collections Manual Committee. This edition of the manual is, we believe, an indispensable resource for Texas attorneys in widely varying practice situations. It's a resource made available through the hard work of many people, some of whom should be acknowledged here: David W. Ashmore, Bruce A. Atkins, Barbara M. Barron, Roger A. Bartlett, Donna Brown, Dean Hester, Firmin A. Hickey, Jr., Michael A. Hirsch, Richard Maseles, Susannah R. Mills, Manuel H. Newberger, and Stuart R. Schwartz.

Additionally, the Texas Collections Manual Committee would like to thank Jim Lombardi, Steve Sather and Barbara M. Barron for their contributions to the bankruptcy chapter, and the committee would also like to thank Judge Bill Parker for allowing us to reprint the excellent practice guide used in the U.S. Bankruptcy Court for the Eastern District of Texas. The Committee would like to thank Ralph Martin Novak, Jr., C.A. (Joe) Davis, and Rachel L. Noffke for their outstanding contributions to coverage of mechanic's and materialman's liens and bond claims in public works contracts, as well as the Texas Real Estate Forms Manual Committee for the contribution of several forms for use in the manual. And the Committee would also like to thank Judge Mark Schreiber and Erin Schreiber for their review of the chapter on probate and Matias Eduardo Garcia for his contribution to the discussion of receiverships. Without the hard work and dedication of these people and others too numerous to name, this book would not exist.

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Daniel J. Goldberg, *Chair*