

TEXAS COLLECTIONS MANUAL

Third Edition

Volume 1



Austin 2000

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The State Bar of Texas is proud to present this third edition of the *Texas Collections Manual*. Since its initial publication in 1980, the manual has been an excellent resource for all Texas lawyers. This edition will continue that tradition. It covers a number of topics in expanded detail and substantially refines subjects addressed in earlier editions.

The members of the State Bar's Texas Collections Manual Committee have devoted three years of time and effort to this project. The Bar is especially grateful for the dedication and invaluable service of the committee and its chair Daniel J. Goldberg, who has been involved with this manual since its inception.

A handwritten signature in cursive script that reads "Lynne Liberato".

Lynne Liberato
President, State Bar of Texas

Preface

The third edition of the *Texas Collections Manual* is the product of countless hours of labor by Texas attorneys who volunteered their time, effort, and expertise as members of the Texas Collections Manual Committee. This edition of the manual is, we believe, an indispensable resource for Texas attorneys in widely varying practice situations. It's a resource made available through the hard work of many people, some of whom should be acknowledged here: David W. Ashmore, Bruce A. Atkins, Barbara M. Barron, Roger A. Bartlett, Donna Brown, Dean Hester, Firmin A. Hickey, Jr., Michael A. Hirsch, Richard Maseles, Susannah R. Mills, Manuel H. Newberger, and Stuart R. Schwartz.

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Daniel J. Goldberg, *Chair*